RECORD OF PROCEEDINGS

Minutes of WEST CARROLLTON CITY COUNCIL REGULAR Meeting

Held October 13, 2026

The meeting was called to order by Mayor Barnhart at 6:30 p.m. The Pledge of Allegiance and Roll Call followed.

ROLL CALL

PRESENT: Mayor Rick Barnhart, Councilmembers Rick Dobson, Angie Fryman, Jill Tomlin, Nate Mundy, and Lauren Williams. CITY STAFF: City Manager Amber Holloway, Law Director Joshua Lounsbury, Assistant City Manager Dan Wendt, Fire Chief Chris Barnett, Communications Manager Yvonne Concepción, and Clerk of Council Tracy Moore.

EXCUSED: Councilmember Keith Tilton

MINUTES

Mrs. Fryman moved, seconded by Mrs. Tomlin, to approve the regular meeting minutes of September 22, 2026. A vote was taken: Mr. Dobson-yes, Mrs. Fryman-yes, Mrs. Tomlin-yes, Mr. Mundy-yes, Mrs. Williams-yes, and Mayor Barnhart-yes.

PUBLIC HEARINGS

None

COMMUNICATIONS AND PRESENTATIONS

Dedication of Gilman Way

Mayor Barnhart stated that City Council was honoring former Mayor Maxine Gilman by dedicating a portion of East Main Street, where she once called home. He shared an overview of former Mayor Gilman's more than 30 years of public service and her lasting contributions to the community.

Mayor Barnhart presented the Gilman family with a commemorative street sign in recognition of the dedication.

Karla Gilman, daughter of former Mayor Maxine Gilman, thanked Mayor Barnhart and City Council for recognizing and honoring her mother's legacy. She also expressed appreciation to Dan Bir and City Manager Holloway for their efforts in bringing the roadway dedication to fruition. Additionally, she thanked former Councilmembers Jack Jensen and Bill Gordon, as well as the new owners of her mother's home for attending the meeting.

Mayor Barnhart, City Councilmembers, and City Staff congratulated the Gilman family and recognized former Mayor Gilman's longstanding dedication to the community. They also expressed their appreciation to the Gilman family for sharing her with the West Carrollton community.

Former Councilmembers Jack Jensen and Bill Gordon shared memories of former Mayor Gilman.

Oath of Office for Full-Time Firefighter/Paramedic Lily Wallet

Fire Chief Barnett provided an overview of FF/PM Wallet's educational background and career history, along with details about her personal interests.

Mayor Barnhart administered the Oath of Office to FF/PM Wallet. Her mother proudly pinned her badge.

Mayor Barnhart, City Councilmembers, and City Staff congratulated FF/PM Wallet and welcomed her to the City of West Carrollton. They wished her continued success with her career.

COMMENTS BY THE AUDIENCE

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Resolution 43-2026 - A Resolution By City Council Amending The City Of West Carrollton General Fee Schedule.

City Manager Holloway presented Resolution 43-2026. She explained this resolution amends the City's general fee schedule to establish fees for cannabis dispensaries and short-term rentals. It also amends the fee for returned checks to include all online payments.

Mayor Barnhart asked Council if they had any questions or comments. There were none.

Mrs. Tomlin moved, seconded by Mrs. Fryman, to approve Resolution 43-2026. A vote was taken: Mr. Dobson-yes, Mrs. Fryman-yes, Mrs. Tomlin-yes, Mr. Mundy-yes, Mrs. Williams-yes, and Mayor Barnhart-yes.

Appointment of Nathaniel Mundy to Serve as a Council Representative to the Following Boards and Commissions:

- *Board of Water and Sewer Charge Adjustment (Alternate)*
- *First Suburbs Consortium of Dayton Ohio (Delegate)*
- *Miami Valley Communications Council Board (Alternate)*
- *West Carrollton Community Improvement Corporation*

Mr. Dobson moved, seconded by Mayor Barnhart, to appoint Councilmember Mundy to serve as a Council Representative on the Board of Water and Sewer Charge Adjustment (alternate), the First Suburbs Consortium of Dayton, Ohio, the Miami Valley Communications Council Board (alternate), and the West Carrollton Community Improvement Corporation. A vote was taken: Mr. Dobson-yes, Mrs. Fryman-yes, Mrs. Tomlin-yes, Mr. Mundy-yes, Mrs. Williams-yes, and Mayor Barnhart-yes.

REPORTS BY OFFICERS

Assistant City Manager Dan Wendt wished Communications Manager Concepción a Happy Birthday.

UNSCHEDULED BUSINESS

Comments by the Audience

Charles Rankey, resident of 1104 Sherwood Forest Drive, addressed Council to inquire on the progress of the 2025 Curb, Gutter, and Sidewalk program. He congratulated Mr. Mundy on his board appointments. Mr. Rankey also expressed concern over the cycling of traffic lights in the City, including the light at Liberty Way. He shared further concern over traffic flow once additional development is completed in the River District.

REPORTS BY OFFICERS (continued)

Communications Manager Yvonne Concepción provided updates on the following events:

Citywide Blood Drive: This will take place at the Civic Center from 11:00 a.m. until 3:00 p.m. on Wednesday, October 14, 2026. Registrations or walk-ins are welcome. Information can be found on the City's website and social media pages.

Halloween Home Decorating Contest: Registration will end on October 15, 2026. This contest is presented by the City Beautiful Commission and is for West Carrollton residents. There are three categories – Most Spook-tacular, Best Special Effects, and Most Boo-tiful. The City Beautiful Commission will judge participating homes from 7:00 p.m. until 9:00 p.m. on October 19, 2026, and October 20, 2026. The winners will be notified on October 26, 2026.

Monster Mash - This event will be held from 6:00 p.m. until 8:00 p.m. on Thursday, October 22, 2026. There will be many activities for families including pumpkin decorating, games, candy, tractor rides, touch a truck with the Police and Fire Departments, a costume contest, and special appearances from Star Wars characters, Ghost Busters, and Beetlejuice. Several community organizations and local businesses will also be participating, and food will be available for purchase from El Meson and Fresh Off The Hook.

Beggars' Night – This will be held from 6:00 p.m. until 8:00 p.m. on Saturday, October 31, 2026, rain or shine.

Daylight Savings Time Ends - Set your clocks back an hour on Sunday, November 1, 2026.

Election Day - Tuesday, November 3, 2026. Residents can confirm their polling locations with the Montgomery County Board of Elections.

JFS on the Move - The City will host JFS on the Move, which is Montgomery County Job and Family Service's mobile outreach unit on Wednesday, November 4, 2026. They will be parked in front of the library area from 11:00 a.m. until 3:00 p.m.

Father/Daughter Dance – This event will be held from 7:00 p.m. until 9:00 p.m. on Friday, November 6, 2026, at West Carrollton Fire Station #56. There will be music, dancing, photo opportunities, light refreshments, and a special keepsake. The theme is Let's Glow. Online presale tickets are $20, or tickets can be purchased at the door for $25, and each additional child is $5.

Additional details on all City events can be found on the City's website: www.westcarrollton.org

UNSCHEDULED BUSINESS (continued)

Comments by Council

Mr. Dobson reminded residents of the upcoming election on Tuesday, November 3, 2026. Early voting has already begun. Mr. Dobson encouraged residents to consider becoming a poll worker.

Mrs. Tomlin wished Communications Manager Concepción a Happy Birthday.

Mr. Mundy thanked Mr. Dobson for talking about becoming a poll worker. He stated it is exciting that the City will hold the Monster Mash again this year. Mr. Mundy stated the Citywide Garage Sale went well. Additionally, he stated he enjoyed the Council Retreat that was held on Friday, October 9, 2026. He stated there was very meaningful discussion. Mr. Mundy stated an event called Pumpkins and Pancakes will be held from 8:30 a.m. until 11:30 a.m. at the West Carrollton High School on Saturday, October 17, 2026. A family of four can eat a meal and receive a pumpkin for $20. Additional pumpkins are $5.00 each. All proceeds will go to the MUM Food Pantry. In conclusion, Mr. Mundy shared the following quote: "Gratitude unlocks the fullness of life." - Melody Beattie.

Mrs. Williams wished Communications Manager Concepción a Happy Birthday and thanked her for providing the event update. She also congratulated the seventh and eighth grade cheerleaders for winning first place in their competition.

Mayor Barnhart wished Communications Manager Concepción a Happy Birthday.

RECESS

Mayor Barnhart moved, seconded by Mrs. Tomlin, to recess to a Work Session to discuss the items on the agenda. A vote was taken: Mr. Dobson-yes, Mrs. Fryman-yes, Mrs. Tomlin-yes, Mr. Mundy-yes, Mrs. Williams-yes, and Mayor Barnhart-yes.

Mayor Barnhart moved, seconded by Mrs. Tomlin, to recess to an Executive Session pursuant to Ohio Revised Code 121.22 (G)(1): To consider the appointment or employment of a public employee or official, to return to the regular meeting for adjournment. A vote was taken: Mr. Dobson-yes, Mrs. Fryman-yes, Mrs. Tomlin-yes, Mr. Mundy-yes, Mrs. Williams-yes, and Mayor Barnhart-yes.

WORK SESSION

PRESENT: Mayor Rick Barnhart, Councilmembers Rick Dobson, Angie Fryman, Jill Tomlin, Nate Mundy, and Lauren Williams. CITY STAFF: City Manager Amber Holloway, Law Director Joshua Lounsbury, Assistant City Manager Dan Wendt, Finance Director Julie Duffy, and Clerk of Council Tracy Moore.

EXCUSED: Councilmember Keith Tilton

Discussion on Boards and Commissions

City Manager Holloway opened the discussion. She then turned it over to Clerk Moore.

Mrs. Moore presented her findings from a comprehensive review of the City's Boards and Commissions. She explained that the West Carrollton City Charter and the Ordinances establishing the Boards and Commissions require members to be appointed with overlapping terms, with one member's term expiring each year. Mrs. Moore noted that many of the boards and commissions were not in compliance with this requirement. She stated she consulted with Attorney McHugh, who recommended resetting the member terms to reestablish the required staggered appointments.

Mrs. Moore stated her memo included an example of the proposed changes, but she would work with the Department Director Liaisons to develop a final list of recommended reappointments. She also noted that City Staff would contact the affected members to explain the reason for the revised appointment terms.

Mrs. Moore stated that if Council was in agreement, City Staff planned to place the recommended appointments on the December 8, 2026, West Carrollton City Council meeting agenda with the new terms beginning January 1, 2027.

Mrs. Moore shared additional findings regarding inconsistencies with the City of West Carrollton's Code of Ordinances and the establishment of certain boards and commissions. She identified four groups - the Dayton-Miami Valley Regional Cultural District, the Business Advisory Council, the Technology Advisory Group, and the Independence Day Festival Committee – that were included in the West Carrollton City Code but had been established by resolutions. She explained that the West Carrollton City Charter requires new boards and commissions to be established by ordinance. Mrs. Moore noted these particular groups were no longer active or had disbanded. She stated that the resolutions establishing the groups may have been submitted to the codifier in error; however, because the records date back to 1979, it

would not be possible to confirm why the resolutions were submitted for inclusion in the City Code.

Mrs. Moore stated that four draft ordinances were attached to her memo for Council's consideration. The proposed ordinances would repeal the sections of the West Carrollton Code of Ordinances pertaining to the four groups. She explained that the purpose of the ordinances is to ensure the Code is accurate and consistent with the City Charter, ultimately making it easier for residents to understand and navigate.

Mrs. Moore stated that if Council was in agreement, City Staff planned to place the proposed ordinances on the October 27, 2026, City Council meeting agenda for consideration. Council expressed no objections to the proposed plan.

County Amounts and Rates

Finance Director Duffy presented on the tax year 2026/27 property tax rates as submitted by the County Auditor for the inside, the charter, and voted millage for the City of West Carrollton. She explained that the Montgomery County Budget Commission determines the rates, which are estimated based on a 95% collection rate and reflect a slight increase from TY2025/2026 estimates. She added that these rates do not reflect the new values from the 2026 Reappraisal or any inside-millage changes they must make under HB335. There were no questions.

Electrical Services at 5655 Marina Drive

Assistant City Manager Wendt explained the need to provide electrical service to the new River District sanitary sewer lift station. He described the grant funding for constructing the lift station and burying utilities as part of Phase II infrastructure. He stated that the electric service cost was $59,259.89 and that no budget adjustment was needed to pay for it out of the sanitary sewer fund.

Mrs. Williams asked if we were proposing to forego another budgeted project to do this. Ms. Holloway said no; staff was trying to work within the existing budget.

EXECUTIVE SESSION

PRESENT: Mayor Rick Barnhart, Councilmembers Rick Dobson, Angie Fryman, Jill Tomlin, Nate Mundy, and Lauren Williams. CITY STAFF: City Manager Amber Holloway and Law Director Joshua Lounsbury

EXCUSED: Councilmember Keith Tilton

Council met in Executive Session pursuant to Ohio Revised Code 121.22 (G)(1): To consider the appointment or employment of a public employee or official, and then returned to the regular meeting for adjournment.

Held October 13, 2026

ADJOURNMENT

With no further business, Mr. Mundy moved, seconded by Mrs. Tomlin, to adjourn the City Council Meeting of October 13, 2026. A vote was taken: Mr. Dobson-yes, Mrs. Fryman-yes, Mrs. Tomlin-yes, Mr. Mundy-yes, Mrs. Williams-yes, and Mayor Barnhart-yes.

The meeting was adjourned at 8:05 p.m.

Tracy Moore
Clerk of Council

Mayor