

RECORD OF PROCEEDINGS
Minutes of WEST CARROLLTON CITY COUNCIL REGULAR Meeting

Held June 9, _____ 2026

The meeting was called to order by Mayor Barnhart at 6:30 p.m. The Pledge of Allegiance and Roll Call followed.

ROLL CALL

PRESENT: Mayor Rick Barnhart, Councilmembers Jill Tomlin, Mike Boyle, Rick Dobson, Angie Fryman, and Keith Tilton. CITY STAFF: City Manager Amber Holloway, Law Director Stephen McHugh, Assistant City Manager Dan Wendt, Police Chief David Wessling, Service Director Rich Norton, Planning & Community Development Director Greg Gaines, Communications Manager Yvonne Concepción, and Clerk of Council Tracy Moore.

EXCUSED: Councilmember Lauren Williams

MINUTES

Mrs. Fryman moved, seconded by Mrs. Tomlin to approve the regular meeting minutes of May 26, 2026. A vote was taken: Mrs. Tomlin-yes, Mr. Boyle-yes, Mr. Dobson-yes, Mrs. Fryman-yes, Mr. Tilton-yes, and Mayor Barnhart-yes.

PUBLIC HEARINGS

None

COMMUNICATIONS AND PRESENTATIONS

Resolution 31-2026 – A Resolution Recognizing The West Carrollton High School Class Of 2026 Valedictorian and Salutatorian.

Mayor Banhart read the resolution in its entirety.

Mrs. Fryman moved, seconded by Mr. Dobson to approve Resolution 31-2026. A vote was taken: Mrs. Tomlin-yes, Mr. Boyle-yes, Mr. Dobson-yes, Mrs. Fryman-yes, Mr. Tilton-yes, and Mayor Barnhart-yes.

Mayor Barnhart invited Valedictorian Hicswa and Salutatorian McCune to the floor to share a little about their future college and career plans. Mayor Barnhart advised each honoree will receive a plaque with a signed copy of the resolution.

Oath of Office for Police Sergeant Jared Moore

Chief Wessling provided a background on Sergeant Moore's career with the West Carrollton Police Department.

Sergeant Moore's wife pinned his badge.

Mayor Barnhart administered the Oath of Office.

RECORD OF PROCEEDINGS
Minutes of WEST CARROLLTON CITY COUNCIL REGULAR Meeting

Held June 9, 2026

Mayor Barnhart, Councilmembers, and City Staff congratulated Valedictorian Hicswa and Salutatorian McCune on their academic achievements. They also congratulated Sergeant Moore on his promotion.

COMMENTS BY THE AUDIENCE

Alan Beck, resident of 1133 Bit Place, addressed Council to inquire if there is an update on when altafiber will offer services to residents in West Carrollton.

Dormetria Robinson Thompson, resident of 610 East Cottage Avenue, addressed Council to advise them of property maintenance issues at 428 East Cottage Avenue.

UNFINISHED BUSINESS

None

NEW BUSINESS

Resolution 32-2026 – A Resolution Declaring The Necessity That Certain Sidewalks, Drive Approaches, Curbs, And Gutters Shall Be Constructed For The 2026 Program.

City Manager Holloway presented Resolution 32-2026. She explained this resolution declares the necessity of the 2026 Curb and Sidewalk Repair Program. The areas include portions of South Alex Road from State Route 725 to South Elm Street, South Elm Street, Black Forest Drive, Minstrel Drive, Gawain Circle, and Halidon Court. Ms. Holloway stated a full listing of the properties that are scheduled for repair is attached to this resolution as Exhibit A.

Mayor Barnhart asked Council if they had any questions or comments.

Mr. Boyle commented there are financing options available, and advised residents to contact the City for that information.

Mrs. Tomlin moved, seconded by Mr. Tilton to approve Resolution 32-2026. A vote was taken: Mrs. Tomlin-yes, Mr. Boyle-yes, Mr. Dobson-yes, Mrs. Fryman-yes, Mr. Tilton-yes, and Mayor Barnhart-yes.

Resolution 33-2026 – A Resolution Determining The Sufficiency Of The Application To Add Certain Parcels Of Real Property To The River District New Community Authority District; To Amend The Petition For Establishment Of The River District New Community Authority As A New Community Authority Under Chapter 349 Of The Ohio Revised Code; To Set A Date For A Public Hearing On The Application As Required By Law

City Manager Holloway presented Resolution 33-2026. She explained this resolution accepts the application to amend the boundary of the River District New Community Authority (NCA) and sets the date of Tuesday, July 14, 2026, at 6:30 p.m. as the date and time of the public hearing

RECORD OF PROCEEDINGS
Minutes of WEST CARROLLTON CITY COUNCIL REGULAR Meeting

Held June 9, _____ 2026

to consider this NCA boundary amendment. Ms. Holloway further explained this amendment is necessary in order to include a small sliver of old highway right of way that had previously been vacated in the northwest corner of the property located at 1000 East Dixie Drive into the NCA.

Mayor Barnhart asked Council if they had any questions or comments. There were none.

Mayor Barnhart moved, seconded by Mrs. Tomlin to approve Resolution 33-2026. A vote was taken: Mrs. Tomlin-yes, Mr. Boyle-yes, Mr. Dobson-yes, Mrs. Fryman-yes, Mr. Tilton-yes, and Mayor Barnhart-yes.

REPORTS BY OFFICERS

City Manager Holloway reported the City of West Carrollton recently went out to bid for the 2026 Street Resurfacing Program. Bids were opened on June 4, 2026. Ms. Holloway stated the City received two bids, with Barrett Paving Materials being the lowest bid price of \$654,816. She stated this was under the City's budgeted amount, so the City intends to add the \$53,334 bid alternate to the contract for a total contract price of \$704,133. Ms. Holloway stated the City's resurfacing maps are available on the City's website at www.westcarrollton.org. Ms. Holloway also reminded residents that the City Offices will be closed on Friday, June 19, 2026, in observance of the Juneteenth holiday. There will be no delay in trash or recycling.

Service Director Norton announced the 2027 Curb, Gutter, and Sidewalk Repair Program. He advised this is the year ahead announcement so residents are aware of the program in advance. Mr. Norton shared a map which shows the highlights of the streets that will be included in the 2027 Program. He advised all of the streets other than South Alex Road were originally in the 2026 program, but were delayed one year. Mr. Norton stated all residents impacted by this program will receive a letter of notification. The streets include Royal Ridge Drive, Minstrel Drive, Green Feather Court, Black Forest Drive, St. Dunstan Court, Robinhood Drive, Arrow Sheath Drive, Royal Archer Drive, and South Alex Road, between Elm Street and King Richard Parkway. Mr. Norton provided details on the schedule and assessment process:

- June of 2026: Advance Notice to property owners
- Fall of 2026 to Spring of 2027: Field Markings and door hanger information packets
- April 2027: Resolution of Necessity and Certified Mailing Notices
- April to May of 2027: Property owners are able to enact their own repairs
- May 2027: Bid opening for remaining properties
- September 2027: Construction completed by the end of the month
- October 2027: Assessment Resolution for 2027 Program
- November 2027: Assessment Ordinance
- December 2027: Mail Assessment Invoices (60 days to pay)
- Unpaid bills with assessments sent to Montgomery County no later than September 2028, with first payment being in January of 2029.

Communications Manager Concepción gave updates on the following events:

Foam Frenzy: This event was postponed to Tuesday, June 16, 2026, due to the weather. It will be held from 6:30 p.m. to 8:00 p.m. at Wilson Park.

RECORD OF PROCEEDINGS
Minutes of WEST CARROLLTON CITY COUNCIL REGULAR Meeting

Held June 9,

2026

Summer Concert and Drone Show: This event will be held on Thursday, June 18, 2026, at 1 South Elm Street. The food trucks will open at 6:30 p.m., with Stranger taking the stage at 7:00 p.m.

Pops Day at Wilson Pool: On Sunday, June 21, 2026, Wilson Pool will celebrate Father's Day with free popcorn.

The Complete Trust Seminar: This is a free workshop that will be held at the Senior Center from 10:00 a.m. until 11:30 a.m. on Wednesday, June 24, 2026.

Family Movie Night: This free event will begin at 8:00 p.m. on Friday, June 26, 2026, at Wilson Park. West Carrollton Nazarene Church is partnering for this event and will provide family friendly games and activities before the movie.

First Thursday Street Fair: This event will begin at 5:00 p.m. on Thursday, July 2, 2026, at Carrollton Centre. There will be live music, food vendors, local vendors, community organizations, and activities for all ages.

Friday, July 3, 2026: The City Offices will be closed in observance of Independence Day. There will be no delay in trash or recycling.

Bulk Trash Collection: This is scheduled between July 6, 2026, and July 10, 2026, on the normal trash day.

Wilson Pool Closure: Wilson Pool will be closed for normal attendance on Saturday, July 11, 2026, for the Annual Championship Swim Meet.

Summer Concert and Balloon Glow: This event will be held on Saturday, July 11, 2026, and will begin with Summer Highway taking the stage from 6:00 p.m. until 7:30 p.m. Then the Elton John and Billy Joel Tribute will take the stage at 8:00 p.m. Weather permitting, the balloons will inflate and illuminate as the evening progresses. There will be a variety of food trucks. West Carrollton Nazarene Church will host a Kids Zone, which will include a bounce house.

Splash of Creativity: This event will take place from 12:00 p.m. until 2:00 p.m. on Tuesday, July 14, 2026, at Wilson Pool.

Dormetria Robinson Thompson and Nate Mundy, from the West Carrollton School Board, reported there will be a ribbon-cutting ceremony for the new West Carrollton Middle/High School on August 10, 2026, from 5:00 p.m. until 6:00 p.m. They will also offer a brief tour of the new building.

Mr. Tilton inquired if a date has been set for demolition of the old schools. Mr. Mundy and Dr. Robinson Thompson advised not at this time.

UNSCHEDULED BUSINESS

Comments by the Audience

Charles Rankey, resident of 1104 Sherwood Forest Drive, addressed Council to inquire if there are updates to the 2025 Curb, Gutter, and Sidewalk Program. Ms. Holloway advised the City has made progress with the bonding company. She stated the work that needs to be completed to finish the 2025 program will go out to bid in the near future. Ms. Holloway advised as soon as there is a more definitive time all residents impacted will be notified. Mr. Rankey also inquired on a separate property maintenance issue involving a dumpster in a front yard.

RECORD OF PROCEEDINGS
Minutes of WEST CARROLLTON CITY COUNCIL REGULAR Meeting

Held June 9,

2026

Comments by Council

Mrs. Tomlin congratulated the graduates of the West Carrollton Class of 2026. She stated she was impressed there are so many students that will be entering into their junior year of college. Mrs. Tomlin also thanked the West Carrollton Church of the Nazarene for their partnerships with the City.

Mr. Boyle congratulated Sergeant Moore. He also stated he believes there is a great foundation with the schools. Finally, Mr. Boyle spoke about his concerns with data centers, including how they could impact surrounding communities.

Mayor Barnhart stated he attended a ribbon-cutting at River Valley Credit Union. He stated they've done a major renovation to the building. River Valley has been in the City since 1989. Mayor Barnhart also encouraged residents to attend the Drone Show to be held on Thursday, June 18, 2026 at 6:30 p.m. He also thanked the West Carrollton Nazarene Church for their partnership on this event.

RECESS

Mayor Barnhart moved, seconded by Mr. Boyle to recess to a Work Session to discuss the items on the agenda. A vote was taken: Mrs. Tomlin-yes, Mr. Boyle-yes, Mr. Dobson-yes, Mrs. Fryman-yes, Mr. Tilton-yes, and Mayor Barnhart-yes.

Mayor Barnhart moved, seconded by Mr. Boyle to recess to an Executive Session Pursuant to Ohio Revised Code 121.22 (G)(2): To consider the purchase of property for public purposes; to return to the regular meeting for adjournment. A vote was taken: Mrs. Tomlin-yes, Mr. Boyle-yes, Mr. Dobson-yes, Mrs. Fryman-yes, Mr. Tilton-yes, and Mayor Barnhart-yes.

WORK SESSION

PRESENT: Mayor Rick Barnhart, Councilmembers Jill Tomlin, Mike Boyle, Rick Dobson, Angie Fryman, and Keith Tilton. CITY STAFF: City Manager Amber Holloway, Law Director Stephen McHugh, Assistant City Manager Dan Wendt, Planning & Community Development Director Greg Gaines, Parks & Recreation Director Christian Mattingly (Partial Attendance), and Clerk of Council Tracy Moore (Partial Attendance).

EXCUSED: Councilmember Lauren Williams

Chapter 35 of West Carrollton Code of Ordinances - Public Records Policy

Ms. Holloway opened the discussion and explained the history of the Public Records Policy, noting that it was adopted by Resolution and at some point, incorporated into the Codified Ordinances. She added that this did not need to be incorporated into the Codified Ordinances and made updates to the policy cumbersome. She advised that Staff was requesting that City Council repeal Chapter 35 from the Codified and continue current practice for any updates to the policy.

RECORD OF PROCEEDINGS
Minutes of WEST CARROLLTON CITY COUNCIL REGULAR Meeting

Held _____ June 9, _____ 2026

Mrs. Moore added if this ordinance is approved, it will take care of a housekeeping issue with Chapter 35 of the West Carrollton Code of Ordinances. She advised Council this ordinance does not impact the City's current Public Records Policy, Resolution 35-2025, but would simply allow for the removal of the City's previous records policy, Resolution 16-2007, from Chapter 35 of the Code of Ordinances. Mrs. Moore stated the current Public Records Policy is posted in the Civic Center, and on the homepage of the City's website. She expressed concern regarding the code containing outdated information.

Mrs. Moore assured Council the Records Commission and Law Director will continue to review any potential policy updates through their Records Commission Meetings. If the commission feels changes may be appropriate, the recommendations will be brought before Council for their consideration. If Council agrees with the proposed changes, then they can adopt a new or revised policy. This would be presented to Council in the form of a resolution.

Mr. Boyle inquired on how the City charges fees for records requests that come in on an anonymous basis. Mrs. Moore explained it is policy that an estimated cost to process the request must be provided before City employees actually fill the request. She stated if the anonymous requestor asks for paper records, as an example, then they would have to provide information on how they prefer to receive the records and how they plan to pay the fees associated with the request.

In closing, Mrs. Moore requested Council consider approving this ordinance as an emergency at their next meeting. She explained the reason for the emergency request is so she can start working on a new code update that would include all legislation through the first half of 2026.

ODNR NatureWorks Grant

Director Mattingly explained that Staff is requesting Council authorization to apply for a grant through the Ohio Department of Natural Resources to help offset shelter improvements in 2027. He noted that this had been plugged in to the 2027 Capital Improvement List, and that staff intended to build the shelters themselves as an in-kind contribution.

Proposed Code Regulations for Dispensaries, Cultivators, or Processors of Adult Cannabis

Ms. Holloway introduced the subject and deferred to Director Gaines to give his presentation.

Director Gaines opened the presentation by noting that Staff had worked to revise the proposal in accordance with Council and the Law Director's feedback. He explained that this proposal was broken into 5 parts, and walked Council through each of those. He shared maps where, under the proposal, retail sales could occur and explained how it would work to allow the use in a PUD Zoning District.

Mrs. Tomlin asked if pre-schools were considered in the distance from school requirement. Law Director McHugh advised that they were considered a school. Director Gaines stated that he would double check that Staff had included all daycares.

RECORD OF PROCEEDINGS
Minutes of WEST CARROLLTON CITY COUNCIL REGULAR Meeting

Held June 9, _____ 2026

Mr. Tilton asked if private parks were considered in the distance requirement. Director Gaines said the distance requirement applied only to public parks.

Discussion about fees, inspections, violations, and growing marijuana ensued. Council asked that Staff and the Law Director review the proposed requirement for a 3-month shutdown after a violation of the Code and, if not required by the State, allow for re-opening once a violation is resolved.

Ms. Holloway stated that this was scheduled for review by the Planning Commission at the June 18, 2026, meeting.

EXECUTIVE SESSION

PRESENT: Mayor Rick Barnhart, Councilmembers Jill Tomlin, Mike Boyle, Rick Dobson, Angie Fryman, and Keith Tilton. CITY STAFF: City Manager Amber Holloway, Law Director Stephen McHugh, and Assistant City Manager Dan Wendt.

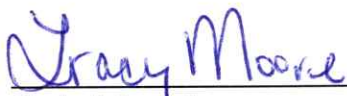
EXCUSED: Councilmember Lauren Williams

Council met in Executive Session Pursuant to Ohio Revised Code 121.22 (G)(2): To consider the purchase of property for public purposes, and then returned to the regular meeting for adjournment.

ADJOURNMENT

With no further business, Mr. Boyle moved, seconded by Mayor Barnhart, to adjourn the City Council Meeting of June 9, 2026. A vote was taken: Mrs. Tomlin-yes, Mr. Boyle-yes, Mr. Dobson-yes, Mrs. Fryman-yes, Mr. Tilton-yes, and Mayor Barnhart-yes.

The meeting was adjourned at 8:43 p.m.



Clerk of Council



Mayor