



WEST CARROLLTON

ESTD 1830

City of West Carrollton Fee Schedule

Rates and fees updated as of March 10, 2026

CHECK NOT HONORED BY BANK

The City shall assess a handling charge of **\$36** to any person, corporation, association, or other entity for any check submitted to the City which is not honored by the bank for any reason and the account for which such check was submitted for payment will revert to the same status as though no payment was received.

GENERAL PENALTY

The fine for violation of any municipal ordinance without a specific fee or fine shall be **\$142** per violation.

WATER RATES WITHIN THE CITY

Effective at the beginning of the first quarter water billing of 2026, water rates shall be:

- (A) The quarterly rates for metered water furnished and supplied within the City within its corporate limits shall be as follows:

0 through 10,000 gallons	Minimum Charge
10,001 through 750,000 gallons	\$7.90 per 1,000 gallons
Over 750,000 gallons	\$5.95 per 1,000 gallons

- (1) These rates apply to residential, commercial, industrial, and all other kinds of usage.
- (2) Regardless of the meter reading, however, the quarterly charge for water service, including 0 through 10,000 gallons, shall not be less than the following minimum rates based on meter size:

<i>Meter Size</i>	<i>Cost</i>
5/8" – 3/4"	\$72.07
1"	\$190.93
1 1/4"	\$285.76
1 1/2"	\$380.56
2"	\$609.41
3"	\$1,142.98
4"	\$1,905.39
6"	\$3,810.76
8"	\$6,098
10"	\$8,765.79

(B) Water services furnished to premises not under individual water meters shall be charged as follows:

- (1) **\$70.26** minimum per living unit per quarter for multiple-family structures.
- (2) **\$70.26** minimum per structure for community buildings, swimming pools, accessory buildings, and all other buildings associated with multiple-family developments.
- (3) **\$70.26** minimum per mobile home in a mobile home park.
- (4) The above minimum rates apply where the total metered usage divided by the total number of living units and structures is less than 10,000 gallons per quarter. All usage in excess of the aggregate minimum shall be billed based on the total usage.

SEWER RATES WITHIN THE CITY

Effective at the beginning of the first quarter sewer billing period of 2026, the quarterly rates for sewer provided by the City within its corporate limits shall be as follows:

(Water usage not tributary to sanitary sewer may be separately metered at owner's expense to avoid billing for sewer.)

(A) Sewer rates shall be based on water usage as follows:

<i>Water Usage</i>	
0 through 10,000 gallons	\$64.48 minimum
Over 10,000 gallons	\$4.65 per 1,000 gallons

(B) Commercial or industrial sewer users not under the City or Montgomery Counter meter control shall have sanitary sewage flow estimated at the ratio of 35 gallons per day per employee. The number of employees shall be updated periodically by the City. Nothing herein stated shall constitute approval to discharge industrial or commercial wastes into the municipal sewer system.

(C) Total water usage during the third quarter bill shall be discounted by twenty-five percent (25%) of the total meter reading for those periods in determining the sewer charge for that quarter, except as follows:

- (1) If a water has a separate meter to avoid billing for sewer and water usage not tributary to the sanitary sewer as provided in this section, then the 25% discount shall not apply and such water user's sewer charge shall be based on all water that it tributary to the sanitary sewer.
- (2) The 25% discount provided for herein shall apply only to residential water users.

(D) Multi-family, commercial, and industrial units not under City meter control may have sanitary sewage flow estimated which will be based on similar multi-family, commercial, or industrial units under City meter control whenever the City determines it would be possible or impracticable to actually read such meter.

ADDITIONAL FEES INCLUDED IN WATER AND SEWER BILLS

The following special services shall be charged to a customer's water or sewer bill with the fees indicated:

- (A) Posting Fee - **\$60**
- (B) Fee for Testing Meter Accuracy - **\$102**
- (C) Emergency Water Shut Off Fee - **\$113** per occurrence.

SCHEDULE OF FIRE LINE SERVICES

- (A) Unmetered fire line services installed on private property shall be subject to the following charges:

<i>Size</i>	<i>Rate/Quarter</i>
2"	\$26
3"	\$35
4"	\$42
6"	\$72
8"	\$118
10"	\$177
12"	\$226

- (B) A charge of **\$7.08** per quarter shall be applied to each unmetered fire hydrant located on private property which is connected to the city water supply.

PURCHASE AND INSTALLATION OF WATER METERS FROM THE CITY

There is established the following fees for the purchase and installation of water meters acquired from the city:

<i>Meter Size</i>	<i>Meter Cost</i>	<i>Installation</i>	<i>Total</i>
¾"	\$364.48	\$52	\$416.48
1"	\$488.12	\$52	\$540.12
1 ½"	\$700.28	\$52	\$752.28
2"	\$1,583.43	\$74	\$1,657.43
3" Turbo and larger			(See Note Below)

NOTE: **METERS FOR SERVICES ARE CHARGED TO THE CUSTOMER AT ACTUAL COST.** METERS FOR SERVICES OF 3 INCHES OR LARGER WILL BE TURBO TYPE, AND THE INSTALLATION WILL INCLUDE A STRAINER IN ADVANCE OF THE METER. THE METER AND STRAINER FEE TO BE PAID WILL BE THE CITY'S ACTUAL COST. (THE CITY WILL ACQUIRE THE METER AND STRAINER FROM THE REGULAR SUPPLIER.) INSTALLATION WILL BE BY THE OWNER IN CONFORMANCE WITH CITY REQUIREMENTS.

WATER AND SEWER SERVICE CHARGES - PENALTY

Whoever violates any provision of this chapter shall be fined not more than **\$73** for each offense.

WATER TAP FEES

(A) The fee for a water tap into the city water system shall be as follows:

¾" Meter	\$718
1" Meter	\$964
1 ½" Meter	\$1,463
2" Meter	\$2,438
3" Meter	\$4,234
4" Meter	\$6,966
6" Meter	\$12,747
8" Meter	\$20,360

(B) Anything not covered by these provisions shall be subject to the control and fee fixed by the legislative body.

(C) Existing taps that are reused shall be charged a **\$73** inspection fee.

SEWER TAP FEES

(A) The fee for a sewer tap into the city sewer system shall be based on meter size and such fee shall be as follows:

¾" Meter	\$675
1" Meter	\$1,177
1 ½" Meter	\$2,226
2" Meter	\$3,372
3" Meter	\$4,738
4" Meter	\$7,846
6" Meter	\$15,619
8" Meter	\$24,951

(B) Anything not covered by the provisions herein shall be subject to the control and fee fixed by Council.

(C) Existing taps that are reused shall be charged a **\$73** inspection fee.

FOR CONSTRUCTION WATER

- (A) Any person, firm, or corporation constructing a building or buildings for which a water tap into the municipal system is required shall secure from the city a permit for construction water, the fee for which shall be based upon the total estimated construction cost of the building or buildings according to the following schedule.

<i>Construction Costs</i>	<i>Permit Fee</i>
Up to and including \$80,000	The current minimum charge in effect for a 5/8 inch to 3/4 inch.
\$80,001 and above	The current minimum charge as above plus \$0.30 per \$1,000 of cost or fraction thereof in excess of \$80,000

- (B) Any person, firm, or corporation requesting temporary water usage for an existing building construction or maintenance project shall submit a fire hydrant meter deposit of **\$1,151** (refundable). Water usage shall be the current minimum charge in effect for a 5/8" - 3/4" meter, plus the current additional charge per 1,000 gallons used over the minimum 10,000 gallons.

GARBAGE AND TRASH REMOVAL - ON-CALL REFUSE COLLECTION SERVICE

- (A) The charge for on-call refuse collection service shall be **\$26** for items that can be handled by a maximum of two employees without the need of motorized equipment.
- (B) Unscheduled pickups that are invoiced due to nonpayment shall also be assessed an administrative fee of **\$35**.

GARBAGE AND TRASH REMOVAL - GRASS AND LAWN DEBRIS COLLECTION AND DISPOSAL

The charge for each lawn sticker for any bag will be \$.75.

GARBAGE AND TRASH REMOVAL - WASTE DISPOSAL FEE

Effective at the beginning of the first quarter billing of 2026, the fee for refuse collection service shall be **\$62.75** per quarter.

WASTEWATER PRETREATMENT - FEES

The cost of engineering review for site grading and development plans shall be the actual cost which the City paid engineering consultants to review the plans and specifications.

ADMINISTRATION; ENFORCEMENT - LEAVING JUNK AND OTHER VEHICLES ON PRIVATE OR PUBLIC PROPERTY WITHOUT PERMISSION OR NOTIFICATION

Fees for abandoned junk motor vehicles shall be the actual costs incurred by the Municipality in disposing of an abandoned junk motor vehicle, less any money accruing to the Municipality from the disposal of the vehicle.

STREET AND SIDEWALK EXCAVATIONS AND OBSTRUCTIONS – PERMIT FEES

(A) Excavation for downspout drain, gas, electric, steam, water, sewer or other connections in a street, sidewalk, alley, public way, or places not specifically mentioned;	\$36
(B) For construction, reconstruction, or relocation of any public utility conduit, line, or main per 500 lineal feet or fraction thereof, including any manholes constructed with the above-mentioned line or main and being an integral part thereof. A manhole being defined as an underground chamber of less than 72 square feet;	\$36
(C) For temporarily storing any building material or personal property in a street, sidewalk, alley, public way, or place during building operation. For blockading a street, alley, public way, or place (per day);	\$36
(D) For constructing or reconstructing sidewalks;	\$36
(E) For constructing or reconstructing curbs and gutter;	\$36
(F) For a new permanent driveway approach or reconstructing an existing driveway approach;	\$36
(G) For a temporary driveway approach over curbs and sidewalks;	\$36
Double Fee When Work is Started Before Obtaining a Permit	

EMERGENCY SERVICES - FEES; POLICIES

The following fees are hereby established to be charged for the provision of public safety services at the scenes of motor vehicle accidents and other emergency services provided by the City:

<i>Level of Service:</i>	<i>Fee:</i>
Scene safety and investigation	\$626
Scene safety, extinguishment, investigation, lighting, clean-up, and material	\$712
Scene safety, extrication, investigation, lighting, clean-up and material	\$2,584
Scene safety, extrication, use of Care Flight, investigation, clean-up and material	\$3,015

SOLICITORS - APPLICATION INFORMATION; CARD, ISSUANCE AND TERM

Identification card application fee is **\$73**.

TAXICABS - TAXICAB LICENSE FEE

Taxicab license application fee is **\$11** for each taxicab.

ALARM SYSTEMS - PENALTY

- (A) Fee for fourth false alarm in any twelve-month period is **\$36**.
- (B) Fee for fifth false alarm in any twelve-month period is **\$73**.
- (C) Fee for sixth false alarm in any twelve-month period is **\$107**.
- (D) Fee for seventh false alarm in any twelve-month period is **\$142**.
- (E) Fee for eighth or more false alarm in any twelve-month period **\$179**.

PLAN REVIEW FEE SCHEDULE FOR CONSTRUCTION UNDER THE OHIO BUILDING CODE

- (A) The fee for a plan review shall be at the current hourly rate of the city's designated plans examiner for each hour or part thereof.
- (B) The plan review fee is designed to reflect costs incurred for this service, and the fee is nonrefundable.
- (C) The applicant for any Zoning Certificate for new construction of, addition to, or demolition of a principal structure within the Heritage District and the Conservation District shall pay the City a plan review fee for the cost of architectural review of the proposal as required by Sections [154.10.481](#) through [154.10.502](#) and [154.15.01](#) through [154.15.10](#). This cost shall be the actual cost which the City paid the architectural consultant to review the proposal and shall be paid at the time the permit is approved by the City.

BUILDING CODE - PLAN REVIEW SCHEDULE UNDER THE RESIDENTIAL CODE OF OHIO

- (A) The fee for a plan examination of one, two, and three family structures shall be at the current hourly rate of the city's designated plans examiner for each hour or part thereof.
- (B) The applicant for any Zoning Certificate for new construction of, addition to, or demolition of a principal structure within the Heritage District and the Conservation District shall pay the City a plan review fee for the cost of architectural review of the proposal as required by Sections [154.10.492](#) and 154.15. This cost shall be the actual cost which the City paid the architectural consultant to review the proposal and shall be paid at the time the permit is approved by the City.

BUILDING CODE - PERMIT FEE SCHEDULES

The following permit fees shall apply:

- (A) Building Permit Fees.

3% State Fee	Applied for All Commercial Use Groups
1% State Fee	Applied for All Residential Use Groups
Double Fee	When work is started before obtaining the required permit

PERMIT TYPE	FEE
Addition, New Construction, Remodel, Repair	\$309 plus \$11 per 100 square feet
Deck	\$213
Demolition	\$142
Fire Suppression	\$170 plus \$3.00 per 100 square feet of affected area
Occupancy	\$71
Re-inspection Fee	\$71 per inspection
Roof	\$71 per inspection

(B) Zoning Permit Fees.

PERMIT TYPE	FEE
Accessory structures (200 sq. ft. or less)	\$42
Antenna	\$42
Dumpster Enclosure	\$42
Fence	\$42
Home occupation	\$42
Mobile Food Vendor	\$58 annual license fee
Temporary Use	\$71
Double Fee	When work is started before obtaining the required permit

(C) Mechanical Permit Fees.

3% State Fee	Applied for All Commercial Use Groups
1% State Fee	Applied for All Residential Use Groups
Double Fee	When work is started before obtaining the required permit
Inspection Fee	\$71 per inspection
Re-inspection Fee	\$71 per re-inspection

(D) Electrical Permit Fees.

3% State Fee	Applied for All Commercial Use Groups
1% State Fee	Applied for All Residential Use Groups
Double Fee	When work is started before obtaining the required permit
Inspection Fee	\$71 per inspection
Re-inspection Fee	\$71 per re-inspection

(E) Sign Permit Fees.

3% State Fee	Applied to all Commercial Use Groups
Double Fee	When work is started before obtaining the required permit

TYPE OF SIGN	FEE
Sign - Wall	\$71
Sign – Freestanding	\$142
Temporary Sign	\$42 plus an \$84 refundable deposit

SIGN CODE ADMINISTRATIVE FEES

The property owner and current occupant shall be jointly and severally obligated to reimburse the City immediately for all third party and administrative expenses incurred in removing any sign, including but not limited to costs to the City for the time of City employees. The administrative fee for city inspection and administrative costs shall be **\$196**.

3% State Fee	Applied for All Commercial Use Groups
1% State Fee	Applied for All Residential Use Groups
Double Fee	When work is started before obtaining the required permit

BUILDING CODE - MOVING BUILDING - FEE REQUIRED

No building moving permit shall be granted until a fee of **\$71** is paid to the City by the applicant therefore.

3% State Fee	Applied for All Commercial Use Groups
1% State Fee	Applied for All Residential Use Groups
Double Fee	When work is started before obtaining the required permit

BUILDING CODE - FENCES AND WALLS - PERMIT, PLAN, AND INSPECTION

The permit fees for fence permits shall be **\$42** for each installation.

3% State Fee	Applied for All Commercial Use Groups
1% State Fee	Applied for All Residential Use Groups
Double Fee	When work is started before obtaining the required permit

FEES FOR LAND USAGE APPLICATIONS - FEES FOR APPLICATIONS

(A) The following fees for applications presented to the City are hereby established:

- (1) Preliminary Subdivision Plan or Minor Change to PUD Plan: **\$138** per plan. In addition, the applicant shall pay the City a plan review fee for the cost of engineering review of the preliminary subdivision plan. This plan review fee shall be the actual cost which the City paid the engineering consultant(s) to review the plan and shall be paid at the time the preliminary subdivision plan has been approved by the City.
- (2) Preliminary PUD Plan: **\$211** per plan. In addition, the applicant shall pay the City a plan review fee for the cost of engineering review of the preliminary PUD plan. This plan review fee shall be the actual cost which the City paid the engineering consultant(s) to review the plan and shall be paid at the time the preliminary PUD plan has been approved by the City.
- (3) Record plan, final PUD plan, major change to PUD plan, site plan, and public improvement construction inspection.
 - (a) **\$211** per plan, plus 4% of the performance bond if required by law, adjusted to the actual inspection cost if less than 4%. However, if the public improvements are constructed as part of any development not requiring a performance bond, a fee of 4% of the approved

estimated cost of construction shall be payable before City approval of the construction drawings. This fee shall be adjusted to the actual inspection cost if less than 4%.

- (b) The applicant shall also pay the City a plan review fee for the cost of engineering and/or landscaping review. This plan review fee shall be the actual cost which the City paid engineering and/or landscaping consultants to review the plans and shall be paid at the time the plan has been approved by the City.
- (4) City Center District Site Development Plan:
- (a) New construction, additions greater than 50 percent of the area of the principal structure, and site improvements: **\$211** per site development plan, plus 4% of the performance bond if required by law, adjusted to the actual inspection cost if less than 4%. However, if the public improvements are constructed as part of any development not requiring a performance bond, a fee of 4% of the approved estimated cost of construction shall be payable before City approval of the construction drawings.
 - (b) Additions less than 50 percent of the area of the principal structure, signage and landscaping/ screening: **\$139** per site development plan and 4% of the performance bond if required by law, adjusted to the actual inspection cost if less than 4%. However, if the public improvements are constructed as part of any development not requiring a performance bond, a fee of 4% of the approved estimated cost of construction shall be payable before city approval of the construction drawings. This fee shall be adjusted to the actual inspection cost if less than 4%.
 - (c) The applicant shall also pay the City a plan review fee for the cost of engineering and/or landscaping review of site development plans. This plan review fee shall be the actual cost which the City paid engineering and/or landscaping consultants to review the plans and shall be paid at the time the plan has been approved by the City.
- (5) Approval without a plat (lot splits, five or less lots): **\$35** for the first lot and \$11 for each lot thereafter, not to exceed a maximum fee of **\$105**.
- (6) Performance bond and subdivider contract preparation: **\$34** for each performance bond and subdivider contract combination.
- (7) Zoning map or text amendment: **\$211** - In addition, the applicant shall pay the city a plan review fee for the cost of engineering review of the zoning map amendment. This plan review fee shall be the actual cost which the City paid the engineering consultants to review the plan and shall be paid at the time the application has been approved by the City.
- (8) Conditional use permit: **\$135** - In addition, the applicant shall pay the City a plan review fee for the cost of engineering and/or landscaping review of the conditional use permit application, if such review is determined necessary. This plan review fee shall be the actual cost which the City paid the engineering and/or landscaping consultants to review the plan and shall be paid at the time the application has been approved by the City.

- (9) Variance application: **\$102** - In addition, the applicant shall pay the City a plan review fee for the cost of engineering and/or landscaping review of the variance application, if such review is determined necessary. This plan review fee shall be the actual cost which the City paid the engineering and/or landscaping consultants to review the plan and shall be paid at the time the application has been approved by the City.

- (10) Appeal to Board of Zoning Appeals: **\$102** - In addition, the applicant shall pay the City a plan review fee for the cost of engineering and/or landscaping review of the appeal, if such review is determined necessary. This plan review fee shall be the actual cost which the City paid the engineering and/or landscaping consultants to review the plan and shall be paid at the time the application has been approved by the City.

- (11) Special Sign Package: **\$102** - In addition, the applicant shall pay the city a plan review fee for the cost of engineering and/or landscaping review of the appeal, if such review is determined necessary. This plan review fee shall be the actual cost which the city paid the engineering and/or landscaping consultants to review the plan and shall be paid at the time the application has been approved by the city. This fee shall be in addition to any required sign permit fees.

- (B) The fees as established shall be used by the City to defray the costs of processing such applications and shall, unless otherwise indicated, be paid by the applicant to the City at the time of filing the application with the City.

EMERGENCY MEASURES - COSTS OF EMERGENCY REPAIRS

Costs incurred in the performance of emergency work shall be paid by the jurisdiction. The legal counsel of the jurisdiction shall institute appropriate action against the owner of the premises where the unsafe structure is or was located for the recovery of such costs, including an administrative fee of **\$206**.

PROPERTY MAINTENANCE RE-INSPECTION FEE

A fee of **\$103** per hour or any portion thereof for each re-inspection subsequent to the first inspection shall be paid by the owner, tenant or person responsible for correction of violations of this chapter.

TREES, WEEDS, AND GRASSES - ASSESSMENT OF COSTS BY CITY

Fee for trimming or removing any tree, plant, or shrubbery, or part thereof, or weeds and grass are growing in any street, public place, or upon private property contiguous to a street or sidewalk or public place, shall be the actual cost incurred, plus a **\$206** Administrative Fee.

RUBBISH AND GARBAGE

Fee for rubbish or garbage removal is the cost incurred by the City in having such rubbish or garbage removed plus a **\$206** Administrative Fee.

VACATION OF STREETS, ALLEYS, AND UTILITY EASEMENTS

The fee for vacation of streets, alleys, and utility easements shall be:

- (A) **\$41** when the petition has been signed by all adjacent property owners.

- (B) **\$172** when the petition has not been signed by all the adjacent property owners.

MOBILE FOOD VENDOR FEES

License Fee. Upon issuance of the Mobile Food Vendor License and as may be renewed thereafter, a non-refundable Mobile Food Vendor License fee of **\$58** shall be due and payable. This fee is in addition to fees as may be required by other governing jurisdictions.

LATE FEE - RESIDENTIAL RENTAL REGISTRATION AND EDUCATION PROGRAM FEES

A late fee of **\$170** for the first year, **\$394** for the second year, and **\$562** for the third and subsequent years thereafter shall be instituted for failure to comply with the registration requirements of Section [158.48](#) of the Property Maintenance Code, and shall be paid by the Owner or Responsible Agent who is responsible for correcting the violations. Notice shall be accompanied by a statement of the amount of cost incurred, and in the event the same is not paid within thirty (30) days after the mailing of the notice, then such amount shall be certified to the County Auditor for collection the same as other taxes and assessments are collected.

HOOKAH BAR LICENSE FEE

All Hookah Bars required to be licensed under Section [154.16.12](#) of the Zoning Code shall pay a non-refundable annual license fee of **\$149** upon approval of the license or license renewal by the Chief of Police. This license fee shall be in addition to other fees which may be required in order to operate the Hookah Bar.

3% State Fee	Applied for All Commercial Use Groups
1% State Fee	Applied for All Residential Use Groups
Double Fee	When work is started before obtaining the required permit

MASSAGE SERVICES ESTABLISHMENT PERMIT FEES.

The initial application for a Massage Services Establishment permit shall be accompanied by the payment of a **\$61** fee. A separate permit application fee is not required for each individual who performs massage services at a Massage Services Establishment which possesses a valid permit. Each subsequent annual renewal of a Massage Services Establishment permit shall be accompanied by the payment of a **\$31** fee.

A permit to operate a Massage Services Establishment may be transferred by submitting a request in writing to the City of West Carrollton and payment of a **\$31** transfer fee. Police Department License Fee, Initial Non-refundable **\$119** Police Department Non-refundable Renewal Fee **\$61**.

SMALL CELL FACILITY AND WIRELESS SUPPORT STRUCTURE FEES.

The fee for processing an application for consent for each small cell facility and wireless support structure requested shall be a one-time fee of **\$291.72**. The fee for reimbursement for an operator's attachment of small cell facilities to wireless support structures owned or operated by the City and located in the right-of-way shall be **\$239.99** annually.

PUBLIC NUISANCE-ASSESSMENT OF COSTS BY THE CITY

The city shall recover the cost of abating or lessening the severity of such public nuisance, or other action taken by the city pursuant to Section 160.21 plus an administrative fee of **\$211**.