

RECORD OF PROCEEDINGS  
Minutes of WEST CARROLLTON CITY COUNCIL REGULAR Meeting

Held January 14, \_\_\_\_\_ 2025

The meeting was called to order by Mayor Barnhart at 6:30 p.m. The Pledge of Allegiance and Roll Call followed.

**ROLL CALL**

PRESENT: Mayor Rick Barnhart, Councilmembers Keith Tilton, Jill Tomlin, Mike Boyle, Amanda Zennie, and Rick Dobson. City Staff: City Manager Amber Holloway, Law Director Lori Denlinger, Assistant City Manager Dan Wendt, Service Director Rich Norton, Fire Chief Chris Barnett, Police Chief Doug Woodard, Civil Engineer John Vance and Clerk of Council Tracy Moore.

EXCUSED: Councilmember Angie Fryman

**APPOINTMENT OF DEPUTY MAYOR**

Mrs. Tomlin moved, seconded by Mrs. Zennie to appoint Angie Fryman as Deputy Mayor for 2025. A vote was taken: Mr. Tilton-yes, Mrs. Tomlin-yes, Mr. Boyle-yes, Mrs. Zennie-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

**MINUTES**

Mrs. Tomlin moved, seconded by Mr. Tilton to approve the regular meeting minutes of December 17, 2024. A vote was taken: Mr. Tilton-yes, Mrs. Tomlin-yes, Mr. Boyle-yes, Mrs. Zennie-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

**PUBLIC HEARINGS**

None

**COMMUNICATIONS AND PRESENTATIONS**

None

**COMMENTS BY THE AUDIENCE**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Mayor Barnhart introduced Resolution 1-2025.

*Resolution 1-2025 - A Resolution Declaring That The Estimated Costs For The Repair Of Certain Sidewalks, Curbs, And Gutters In The City Of West Carrollton For The 2024 Program Are On File In*

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*The Office Of The Clerk Of Council Of The City Of West Carrollton For The Inspection And Examination Of All Persons Interested Therein.*

City Manager Holloway presented Resolution 1-2025. She reported the Curb, Gutter and Sidewalk program for 2024 is complete. She explained this resolution would authorize the City Manager to notify each property owner of the assessment being levied upon their property. Property owners will have until February 13, 2025 to object to the work performed.

Mayor Barnhart asked Council if there were any questions or comments. There were none.

Mayor Barnhart moved, seconded by Mrs. Tomlin to approve Resolution 1-2025. A vote was taken: Mr. Tilton-yes, Mrs. Tomlin-yes, Mr. Boyle-yes, Mrs. Zennie-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

Mayor Barnhart introduced Resolution 2-2025.

*Resolution 2-2025 - A Resolution Authorizing The City Manager To Enter Into A Contract With Milcon Concrete Inc. Of Troy, Ohio For The Construction Of The River District Roadway Improvements Phase 1A Project And To Expend A Sum In Excess Of \$75,000 Therefore.*

City Manager presented Resolution 2-2025. She explained this resolution would authorize the City Manager to enter into a contract with Milcon Concrete Inc. to construct Phase 1A Spine Road in the City's River District at the lowest and best bid price of \$766,805.50. This bid is 20% under the engineer's estimate of \$952,460.00. The project completion date for Part A, which will provide access to the future Culver's Restaurant, is May 15, 2025. The final project completion date is September 26, 2025.

Mayor Barnhart asked Council if there were any questions or comments. There were none.

Mr. Tilton moved, seconded by Mrs. Zennie to approve Resolution 2-2025. A vote was taken: Mr. Tilton-yes, Mrs. Tomlin-yes, Mr. Boyle-yes, Mrs. Zennie-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

*Appointment of Council Representatives to various Boards and Commissions for 2025, including Tracy Moore as the Public Records Training Designee, pursuant to Ohio Revised Code 109.43(b).*

Mrs. Zennie moved, seconded by Mr. Dobson to approve the appointment of Council Representatives to various Boards and Commission for 2025, including Tracy Moore as the Public Records Training Designee, pursuant to Ohio Revised Code 109.43(b). A vote was taken: Mr. Tilton-yes, Mrs. Tomlin-yes, Mr. Boyle-yes, Mrs. Zennie-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

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*Appointment of Keith Tilton and Angie Fryman as Council Representatives to the Firefighters' Dependents Fund Board for 2025.*

Mayor Barnhart moved, seconded by Mr. Boyle to approve the appointment of Keith Tilton and Angie Fryman as Council Representatives to the Firefighters' Dependents Fund Board for 2025. A vote was taken: Mr. Tilton-yes, Mrs. Tomlin-yes, Mr. Boyle-yes, Mrs. Zennie-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

*Re-appointments to Various Boards and Commissions*

Mayor Barnhart moved, seconded by Mr. Dobson to approve the re-appointment of Dan Bir to the Board of Water and Sewer Charge Adjustment for a 3-year term, Deborah Clark, Will Clark, Doug Lucas, Lauren Williams, Kristen Hammond, Angela Shockley, and Judi Brooks to the City Beautiful Commission for a 2-year term, Lori Dashewich and Norris Vance to the Income Tax Board of Review for a 3-year term, Jean McEntarfer to the Personnel Appeals Board for a 3-year term, and Lindsey Miles to the Planning Commission for a 5-year term. A vote was taken: Mr. Tilton-yes, Mrs. Tomlin-yes, Mr. Boyle-yes, Mrs. Zennie-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

**REPORTS BY OFFICERS**

City Manager Holloway reminded residents that Dog License Sales will take place in the Civic Center on Wednesday, January 15, 2025, from 5:00 p.m. until 7:00 p.m. All forms of payment will be accepted. She also encouraged residents to participate in the City's Recycling Survey. The survey is available on the home page of the website or the City's Facebook page. A postcard was also mailed to all residents.

Chief Woodard thanked the Service Department Crews and Parks & Recreation Crews for their hard work in clearing the roadways during the snow storms.

**UNSCHEDULED BUSINESS**

**Comments by the Audience**

Pastor Lucas VanAusdoll, from the Church of the Lost and Found, addressed Council to thank the City's crews for their hard work in keeping the roadways clear during the snow storms. He also provided Council an update on the Church of the Lost and Found. He stated the food pantry is feeding over a 1000 people a month in the West Carrollton, Moraine and Miamisburg areas.

Mr. Tilton asked how donations can be made to the food pantry. Pastor VanAusdoll answered donations can be made to the Harvest Food Pantry. He stated the information for the Harvest Food Pantry is located in the City's Newsletter.

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**Comments by Council**

Mr. Tilton, Mrs. Tomlin, Mr. Boyle, Mrs. Zennie, Mr. Dobson and Mayor Barnhart thanked the Street Department and Parks & Recreation crews for their work in clearing the roadways and alleys during the snow storms.

Mr. Tilton wished everyone a Happy New Year and stated he looks forward to the great things that will be happening in the City during 2025.

Mrs. Tomlin, Mrs. Zennie and Mayor Barnhart thanked all of the volunteers on the City's Boards and Commissions.

Mr. Boyle expressed concern over the negative comments that were made on Facebook regarding the City clearing the roadways. He thanked the street crews, first responders and City's leadership for their efforts. Finally, Mr. Boyle wished everyone a Happy New Year.

Mrs. Zennie stated a citizen told her there were 5 trucks that went down Alex-Bell Road together, side-by-side, clearing the roadway. She wished she was able to witness it or watch it on video.

Mr. Dobson stated he was proud of the city workers. He also stated he has a mailbox in his yard that is for citizens or anyone to anonymously report any concern they may have on the City, State or Federal level. He stated he would make sure the concerns get to the appropriate persons. Finally, Mr. Dobson thanked Pastor VanAusdoll for all of the work he does for the community, including the senior citizens.

Mayor Barnhart wished everyone a Happy New Year. He also thanked City Manager Holloway for riding with the crews and learning about what they do during the snow storms. Mayor Barnhart also expressed gratitude to Mr. VanAusdoll for taking care of the citizens.

**RECESS**

Mayor Barnhart moved, seconded by Mrs. Zennie to recess to a Work Session to discuss the items on the agenda, to be followed by adjournment. A vote was taken: Mr. Tilton-yes, Mrs. Tomlin-yes, Mr. Boyle-yes, Mrs. Zennie-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

**WORK SESSION**

PRESENT: Mayor Rick Barnhart, Councilmembers Keith Tilton, Jill Tomlin, Mike Boyle, Amanda Zennie, and Rick Dobson. City Staff: City Manager Amber Holloway, Law Director Lori Denlinger, Assistant City Manager Dan Wendt, Service Director Rich Norton, Fire Chief Chris Barnett, and Finance Director Julie Duffy.

EXCUSED: Councilmember Angie Fryman

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*Recycling Bid Discussion*

City Manager Holloway explained that the current recycling contract with Rumpke Waste and Recycling was ending, noting that the City put this contract out to bid in late 2024. She reminded the City Council of the bid results, briefly discussing that Staff had also considered bringing this service in-house. She said that due to several reasons, including spatial constraints, upfront costs, and limited cost savings, she recommended that City Council proceed with a 5-year contract with Rumpke. She also noted that Council had directed Staff to launch a recycling survey to evaluate how residents view recycling, briefly describing the timeline and distribution method for the survey.

Mr. Tilton expressed concern over available space in the Service Department Garage. Mr. Boyle echoed this sentiment. Mr. Dobson stated that this was a five-year contract, giving us time to look at our space. He asked if there were grants available to help us market or purchase vehicles. Director Norton said yes, there may be limited grants available.

Mr. Boyle inquired about the survey's 330 responses, noting that this seemed low relative to our population. Assistant City Manager Wendt explained the process, noting that the response target was 349 residences, as that would tell us we could be 95% confident that the results were within 5% of the margin of error.

*Fire Levy Discussion*

City Manager Holloway explained that the five-year levy approved by voters in March of 2020 would expire at the end of 2025 if it is not renewed or replaced. She described the fire levy and options available to Council, noting that the revenue has been critical in the City's effort to provide high-quality, responsive service to residents. She stated that renewing the levy for an additional five years would ensure continued support in funding fire department personnel, equipment, and maintenance. She then walked the Council through the legislative steps to placing this on the ballot, noting that if the Council would like to proceed with the May election, they would need to hold a special meeting the following week.

Mr. Tilton asked if the levy would help purchase equipment. City Manager Holloway advised that most would be dedicated to staff, but yes, there would be the ability to purchase some equipment. Mr. Tilton and Mr. Boyle inquired about various equipment needs and staffing.

It was determined that Council would hold a special meeting on January 21, 2025, at 6:00 p.m. to consider the first step in the legislative process.

Additional discussion ensued with Mr. Tilton requesting follow-up on various items of business, including the Mussel Study conducted on the Great Miami River, Code Enforcement, and Police Dept. Reports and property sales of city-owned property. He also asked his fellow Councilmembers about the vision for city-owned property. City Manager Holloway suggested that a work session be scheduled to review the list of properties owned by the City, she added that the City was planning to embark on a Comprehensive Plan later in the year, and that would be a great time to discuss a collective vision. Mr. Tilton expressed that he felt this was a pressing

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issue. Mr. Dobson requested information relating to development agreements in the River District.

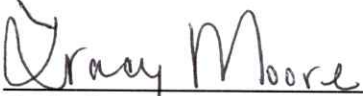
**EXECUTIVE SESSION**

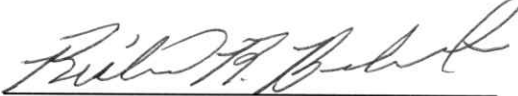
None

**ADJOURNMENT**

With no further business, Mr. Boyle moved, seconded by Mayor Barnhart, to adjourn the City Council Meeting of January 14, 2025. A vote was taken: Mr. Tilton-yes, Mrs. Tomlin-yes, Mr. Boyle-yes, Mrs. Zennie-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

The meeting was adjourned at 8:05 p.m.

  
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Clerk of Council

  
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Mayor