

RECORD OF PROCEEDINGS

Minutes of WEST CARROLLTON CITY COUNCIL REGULAR Meeting

Held January 23, 2024

The meeting was called to order by Mayor Barnhart at 6:30 p.m. The Pledge of Allegiance and Roll Call followed.

ROLL CALL

PRESENT: Mayor Rick Barnhart, Councilmembers Jill Tomlin, Amanda Zennie, Angie Fryman, Keith Tilton, and Rick Dobson. City Staff – City Manager Amber Holloway, Law Director Lori Denlinger, Service Director Rich Norton, Planning & Community Development Director Greg Gaines, Fire Chief Chris Barnett, Civil Engineer John Vance, and Clerk of Council Tracy Moore.

MINUTES

Mrs. Fryman moved, seconded by Mrs. Zennie to approve the regular meeting minutes of January 9, 2024. A vote was taken: Mrs. Tomlin-yes, Mrs. Zennie-yes, Mrs. Fryman-yes, Mr. Tilton-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

PUBLIC HEARINGS

None

COMMUNICATIONS AND PRESENTATIONS

None

COMMENTS BY THE AUDIENCE

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Mayor Barnhart introduced Resolution 2-2024.

Resolution 2-2024 – A Resolution Authorizing The City Manager To Advertise For Bids For The Purchase Of City Vehicles/Equipment And To Expend A Sum In Excess Of \$75,000 Therefore.

Mrs. Fryman moved, seconded by Mrs. Tomlin to approve Resolution 2-2024. A vote was taken: Mrs. Tomlin-yes, Mrs. Zennie-yes, Mrs. Fryman-yes, Mr. Tilton-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

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Mayor Barnhart introduced Resolution 3-2024.

Resolution 3-2024 – A Resolution Authorizing The City Manager To Advertise For Bids For The Purchase Of Road Salt And To Expend A Sum In Excess Of \$75,000 Therefore.

Mrs. Zennie moved, seconded by Mr. Tilton to approve Resolution 3-2024. A vote was taken: Mrs. Tomlin-yes, Mrs. Zennie-yes, Mrs. Fryman-yes, Mr. Tilton-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

Mayor Barnhart introduced Resolution 4-2024.

Resolution 4-2024 – A Resolution Authorizing The City Manager To Advertise For Bids For The Purchase Of Chemicals And To Expend A Sum In Excess Of \$75,000 Therefore.

Mr. Tilton moved, seconded by Mrs. Zennie to approve Resolution 4-2024. A vote was taken: Mrs. Tomlin-yes, Mrs. Zennie-yes, Mrs. Fryman-yes, Mr. Tilton-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

Resolution 5-2024 – A Resolution Authorizing The City Manager To Advertise For Bids For The Construction Of The 2024 Street Resurfacing And Repair Program And To Expend A Sum In Excess Of \$75,000 Therefore.

Service Director Norton explained this resolution will authorize him to advertise for bids for the City's annual street resurfacing and repair program, which is funded locally by the city's CIP funds. This program will include South Elm Street, from the Gibbons/Elm Street bridge through Sherwood Forest Drive, Elmview Circle and Elementary Drive. The rest of the program will cover the 2022 Curb and Sidewalk program, which is the Grantwood Drive and Golfwood Drive area.

Mayor Barnhart asked when the project would start. Mr. Norton answered June or July.

Mrs. Fryman asked if we are still giving a two-year advance notice of the Curb and Sidewalk program. Mr. Norton answered yes. He stated the 2025 program will be announced in an upcoming meeting. Mrs. Fryman also asked if there was a significant increase in tonnage for road salt. Mr. Norton answered it went from approximately \$83 to \$91 per ton.

Mrs. Fryman moved, seconded by Mr. Tilton to approve Resolution 5-2024. A vote was taken: Mrs. Tomlin-yes, Mrs. Zennie-yes, Mrs. Fryman-yes, Mr. Tilton-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

Resolution 6-2024 – A Resolution Authorizing The City Manager To Advertise For Bids For The Construction Of The 2024 Curb, Gutter, And Sidewalk Repair Program And To Expend A Sum In Excess Of \$75,000 Therefore.

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Service Director Norton explained this is the "city" portion of the project, and allows for the city to bid out the remaining work not completed by the homeowners. The resolution of necessity will be on an upcoming agenda. The 2024 program includes the areas of King Richard Parkway, King Cross Court, Lincoln Green Drive, Forest Park Court, Crusader Drive, Forester Court, Deer Creek Circle, Catalina Drive, Rambeau Drive, Leila Court, and the Apple Hill portion between Heincke Road and Rambeau Drive.

Mrs. Fryman moved, seconded by Mrs. Zennie to approve Resolution 6-2024. A vote was taken: Mrs. Tomlin-yes, Mrs. Zennie-yes, Mrs. Fryman-yes, Mr. Tilton-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

Mayor Barnhart introduced Resolution 7-2024.

Resolution 7-2024 – A Resolution Authorizing The City Manager To Submit Paperwork And Enter Into A Loan Agreement With The Ohio Environmental Protection Agency (OEPA) And The Ohio Water Development Authority (OWDA) For The Design Of The Wastewater Treatment Plant Improvement Project.

Mayor Barnhart moved, seconded by Mr. Dobson to approve Resolution 7-2024. A vote was taken: Mrs. Tomlin-yes, Mrs. Zennie-yes, Mrs. Fryman-yes, Mr. Tilton-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

Ordinance 3764 - An Ordinance Providing For Personnel Classification And Rates Of Pay For Employees Of The City Of West Carrollton, Ohio, Repealing Ordinance 3761 And Any Ordinance In Conflict Herewith.

City Manager Holloway presented Ordinance 3764 as a first reading. If approved, this ordinance will allow two specific changes to the pay ordinance impacting the service department. The first change would allow for a position to be added to the pay ordinance titled "Public Works Superintendent". The second change would update the pay scale for the Utility Superintendent. Since it was eliminated from the 2023 Ordinance, and then reintroduced in 2024, the rate range missed the appropriate COLA increase.

Mayor Barnhart stated this is a first reading. It will be on the next agenda.

REPORTS BY OFFICERS

City Manager Holloway reported the Montgomery County Animal Resource Center will be in the lobby of the Civic Center to sell dog licenses on Wednesday, January 24 from 5:00 p.m. – 7:00 p.m. She also reported a digital version of the winter newsletter can be obtained on the city's website, or hard copies are available in the Civic Center lobby.

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UNSCHEDULED BUSINESS

Comments by the Audience

None

Comments by Council

Mrs. Tomlin asked if the Animal Resource Center would take credit cards while onsite for the dog license sales.

Mayor Barnhart commended the City Services for their work clearing the streets during the snow event. He also thanked the Police and Fire Departments for their efforts in responding to calls for service during the adverse conditions.

RECESS

Mayor Barnhart moved, seconded by Mrs. Fryman to recess to a Work Session to discuss the items on the agenda. A vote was taken: Mrs. Tomlin-yes, Mrs. Zennie-yes, Mrs. Fryman-yes, Mr. Tilton-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

Mayor Barnhart moved, seconded by Mrs. Tomlin to recess to an Executive Session pursuant to ORC 121.22 (G)(1): To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, to return for adjournment. A vote was taken: Mrs. Tomlin-yes, Mrs. Zennie-yes, Mrs. Fryman-yes, Mr. Tilton-yes, Mr. Dobson-yes, and Mayor Barnhart-yes.

WORK SESSION

PRESENT: Mayor Rick Barnhart, Councilmembers Jill Tomlin, Amanda Zennie, Angie Fryman, Keith Tilton, and Rick Dobson. City Staff – City Manager Amber Holloway, Law Director Lori Denlinger, Finance Director Julie Duffy, Service Director Rich Norton, Planning & Community Development Director Greg Gaines, Fire Chief Chris Barnett, and Civil Engineer John Vance.

Fire Department Equipment Purchase – Chief Barnett

Fire Chief Barnett presented on the FEMA 2020 Assistance to Firefighters Grant (AFG) that provided \$146,081.19 in Federal funding to purchase Self-Contained Breathing Apparatus (SCBA's) for the Fire Department. He explained that the City was required to provide a 5% match a condition of the funding. Chief Barnett explained that the City would go out to bid for the project soon.

Mrs. Zennie asked about the total cost to purchase the SCBA's. Chief Barnett said he believed that it would be around \$175,000 for the total purchase. Mr. Tilton asked if we

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removed any features in order to cut costs and if these units would be compatible with neighboring jurisdictions. Chief Barnett said yes, some things, and advised that the new equipment would be more standardized, which he felt would be helpful.

Ms. Holloway noted that we had solicited for quotes that informed the budget so that we could prepare legislation up to a certain amount, however were hopeful bids would come in lower.

Supplemental Appropriation for 2024 Discussion – Julie Duffy

Ms. Holloway presented the proposed supplemental appropriations to the 2024 Budget.

2024 Curb, Gutter, Sidewalk, and Drive Approach Project Discussion – Julie Duffy and John Vance

City Engineer Jonh Vance presented on the 2024 Curb, Gutter, Sidewalk, and Drive Approach program. Mr. Vance mentioned that residents would have the option to have the work done by an independent contractor, pay the City after the work is done, or to have the fees assessed to their property taxes. He added that typical assessments gave the property owner the ability to pay over ten years and that the City was considering different terms in the future. Councilmember Tilton asked how many properties we were assessing. Mr. Vance advised that we were assessing about 90% of the properties.

Finance Director Duffy explained that there had been internal discussion and consideration of proposing various term lengths to help the City recoup costs quicker for lower-cost projects. Ms. Holloway added that it would be part of a presentation and discussion with Council sometime next year.

I-75/Alex-Bell Underpass Improvement Project – Greg Gaines and Rich Norton

Planning & Community Development Director Gaines gave a presentation updating Council on the I-75/ Alex Bell Underpass Project. He explained that the City was prepared to proceed with bidding out Phase I improvements, which included new landscaping, new lighting, and the painting of the underpass pillars. He added that the City would provide for two bid alternates, one for replacement of the limestone rip rap, and the other for decorative banner poles in case the bids came in lower than anticipated. He noted that a new chain-link fence, sidewalk replacement, and clay pavers would all be done as part of a future Phase II of this project. Director Gaines reminded Council that the City had been awarded \$160,000 in CDBG funding to help cover the costs of this project.

Deputy Mayor Fryman asked if the existing chain-link fence was necessary. Director Gaines advised that it was not. Councilmember Tilton asked about the status of improvements to the I-75 overpass. Ms. Holloway stated that staff would check with

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District 7. Mayor Barnhart suggested waiting to remove the fencing until we spoke with ODOT.

Councilmember Tomlin suggested including the school district in some way. Ms. Holloway said there were numerous ways to include the schools that would not change the substantive design of the project, noting that banners would be a cost-effective option.

Nate, West Carrollton School Board, said he would like to take this project to the School Board to see how they can partner on the design.

EXECUTIVE SESSION

PRESENT: Mayor Rick Barnhart, Councilmembers Jill Tomlin, Amanda Zennie, Angie Fryman, Keith Tilton, and Rick Dobson. City Staff – Law Director Lori Denlinger

Council met in Executive Session pursuant to ORC 121.22 (G)(1): To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

ADJOURNMENT

With no further business, Mayor Barnhart moved, seconded by Mrs. Tomlin to adjourn the City Council Meeting of January 23, 2024. A vote was taken: Mrs. Tomlin-yes, Mrs. Zennie-yes, Mrs. Fryman-yes, Mr. Tilton-yes, Mr. Dobson-yes, and Mayor Barnhart-yes. The meeting was adjourned at 8:45 p.m.


Clerk of Council


Mayor