

RECORD OF PROCEEDINGS

Minutes of WEST CARROLLTON CITY COUNCIL REGULAR Meeting

Held October 24,

2023

The meeting was called to order by Mayor Sanner at 6:30 p.m. The Pledge of Allegiance and Roll Call followed.

PRESENT: Mayor Jeff Sanner, Councilmembers Rick Dobson, Jill Tomlin, Amanda Zennie, Rick Barnhart, Angie Fryman, and Keith Tilton. City Staff - City Manager Brad Townsend, Law Director Lori Denlinger, Police Chief Doug Woodard, Finance Director Julie Duffy, and Clerk of Council Tracy Moore.

MINUTES

Mrs. Fryman moved, seconded by Mrs. Zennie to approve the regular meeting minutes of October 10, 2023. A vote was taken: Mr. Dobson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, Mr. Tilton-yes, and Mayor Sanner-yes.

Mrs. Fryman moved, seconded by Mrs. Zennie to approve the special meeting minutes of October 17, 2023. A vote was taken: Mr. Dobson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, Mr. Tilton-yes, and Mayor Sanner-yes.

PUBLIC HEARINGS

None

COMMUNICATIONS AND PRESENTATIONS

Proclamation for National Fraud Week

Mayor Sanner moved, seconded by Mr. Barnhart to approve the Proclamation for National Fraud Week. A vote was taken: Mr. Dobson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, Mr. Tilton-yes, and Mayor Sanner-yes.

COMMENTS BY THE AUDIENCE

James Napper, from 43 Reddington Court, addressed Council to let them know the Memorial United Methodist Church is currently taking orders for their homemade caramels.

UNFINISHED BUSINESS

Ordinance 3757 - An Ordinance To Make Appropriations For Current Expenses And Other Expenditures Of The City Of West Carrollton, State Of Ohio, During The Fiscal Year Ending December 31, 2023, Amending Ordinance 3756, And Repealing Any Ordinances In Conflict Herewith.

Mr. Barnhart moved, seconded by Mrs. Tomlin to approve Ordinance 3757. A vote was taken: Mr. Dobson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, Mr. Tilton-yes, and Mayor Sanner-yes.

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NEW BUSINESS

Resolution 37-2023 – A Resolution Authorizing the City Manager to enter into a Real Estate Contract to Purchase 505 Burns Avenue for a Purchase Price of Ten Thousand Dollars (\$10,000)

Mr. Townsend presented Resolution 37-2023. In 2021, the City of West Carrollton agreed to sell Mr. Craig Kellogg 505 Burns Avenue with the condition that he construct a minimum of a 1200 square foot single-family owner-occupied home on the property. Unfortunately, he has not been successful in making that happen due to market conditions. Mr. Kellogg offered to sell the city the lot for what he has invested. This resolution will authorize the repurchase of this property.

Mayor Sanner moved, seconded by Mrs. Fryman to approve Resolution 37-2023. A vote was taken: Mr. Dobson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, Mr. Tilton-yes, and Mayor Sanner-yes.

Resolution 38-2023 - A Resolution Appointing Amber Holloway as City Manager Pursuant to Section 6.01 of the Charter of the City of West Carrollton

Mrs. Dillin presented Resolution 38-2023. She explained the City Manager hiring process, and provided a brief background on Ms. Holloway, highlighting her career achievements.

Mayor Sanner moved, seconded by Mrs. Zennie to approve Resolution 38-2023. A vote was taken: Mr. Dobson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, Mr. Tilton-yes, and Mayor Sanner-yes.

REPORTS BY OFFICERS

Mr. Townsend and Mrs. Denlinger welcomed Ms. Holloway.

Mrs. Dillin gave a reminder that the new website is up and running.

UNSCHEDULED BUSINESS

Comments by the Audience

Karen Findlay, West Carrollton Branch Manager, addressed Council to provide updates on upcoming events at the library.

Melea Butcher, from 13 Reddington Court, addressed Council to inquire if there was any additional information on the investigation regarding the person (s) who were impersonating city code enforcement officers.

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Comments by Council

Mayor Sanner and Councilmembers congratulated and welcomed Ms. Holloway. They also thanked Detective Bell for his effort and involvement with the ACFE. A reminder was given for the upcoming Monster Mash event on Thursday, October 26th.

RECESS

Mayor Sanner moved, seconded by Mr. Barnhart to recess to a work session to discuss the items on the agenda, to be followed by adjournment. A vote was taken: Mr. Dobson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, Mr. Tilton-yes, and Mayor Sanner-yes.

WORK SESSION

PRESENT: Mayor Jeff Sanner, Councilmembers Rick Dobson, Jill Tomlin, Amanda Zennie, Rick Barnhart, Angie Fryman, and Keith Tilton. City Staff – City Manager Brad Townsend, Julie Duffy, Finance Director and Law Director Lori Denlinger.

Discussion: Revisions to Chapter 34 Employment Policies

Mr. Townsend presented a draft comprehensive revision to Chapter 34 Employment Policies of the codified ordinances. The purpose of the revision was to bring the chapter up to date with current employment policies, procedures and practices. The last comprehensive update to Chapter 34 was in 1981. A copy of the proposed revisions is available upon request form the office of the City Manager.

After a brief review and discussion, it was the consensus of council to proceed as proposed. Staff will prepare the necessary legislation for the next council meeting.

Discussion: Revisions to Chapter 94.05 Income Tax Code Revisions

Ms. Duffy presented to council a number of changes to the City's income tax code that are required by House Bill 33, which was passed earlier this year. A copy of the proposed changes are available upon request form the office of the Director of Finance.

After a brief discussion, it was the consensus of council to proceed as proposed. Staff will prepare the necessary legislation for the next council meeting

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ADJOURNMENT

With no further business, Mayor Sanner moved, seconded by Mrs. Fryman to adjourn the City Council Meeting of October 10, 2023. A vote was taken: Mr. Dobson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, Mr. Tilton-yes, and Mayor Sanner-yes. The meeting was adjourned at 7:38 p.m.


Clerk of Council


Mayor