



Finance Director



The Community

The City of West Carrollton (population 13,129) is in the midst of a transformative revitalization and economic growth as we begin to develop 25 acres along the Great Miami River which borders the city to the north. This development has been the vision of our City Council and will lead us into the future.

Located in the southwestern portion of Montgomery County, our eastern border is I-75 at exit 47 which provides ideal access for our industrial partners, retail businesses and residents.

Community First: Our mission is delivering quality customer service, and operating with the highest level of fiscal responsibility, while innovating for the future.

Leadership: West Carrollton is a council-manager government. Council is the governing body and the City Manager is the chief administrative officer. Council consists of six members and a separately elected Mayor. The City Manager directs and oversees the administration of the operations of the City. He also appoints all City employees, except for the Law Director who is appointed by Council.

Finance Department: The City's Finance Department consists of Finance, Income Tax, Payroll, Accounts Payable and Utility Billing. The team consists of six full time employees and one part-time employee. The Finance Director leads the entire team to success in supporting the mission of the City.

“Help us finance our dreams and future reality”

The Ideal Candidate is a collaborative leader, ready for a challenge, and eager to join the leadership team on the journey to transform West Carrollton as an unique destination location.

Purpose Driven: You are dedicated, enthusiastic, and able to balance the needs of the community with the City's financial goals. You offer business and financial planning expertise and experience, are able to compile and evaluate complex project and operating budgets, and have a working knowledge of public financing options and fundraising capacity.

Competent: You possess an extremely high level of integrity, a progressive management style, are able to make clear and effective presentations to City Council and other stakeholders and have the ability to maintain effective relationships with City Council members, community officials, leaders, organizations, the public, and staff.

Experienced: You possess a degree in accounting, finance, business, public administration, or related field and have a minimum of three years' experience in public finance administration and supervision. You have thorough knowledge of administrative policies governing public sector financial practices and procedures. You are familiar with government standards and accounting protocol as well as Generally Accepted Accounting Principles (GAAP).

If you desire to help lead West Carrollton in achieving our vision to be viewed as a vibrant, progressive community with a positive regional image while providing excellent customer service, innovating for the future and operating with the highest level of fiscal responsibility and ethics, this is the right opportunity for you!

Compensation & Benefits

The salary range for the Finance Director is \$87,472 - \$111,794. In addition to salary, the City of West Carrollton offers a competitive benefits package including OPERS retirement benefits, health and life insurance, and generous paid time off. Highlights include:

Retirement: Defined retirement plan through Ohio Public Employee Retirement System (OPERS)

Paid Time Off: Ten paid holidays and three personal leave days in addition to vacation and sick leave.

Other Benefits: Tuition Reimbursement, Ohio Deferred Compensation, Employee Paid Supplemental Insurance (Dental, Vision, Short- and Long-Term Disability, Critical Illness, and Life)

Application & Selection Process:

Submit resume, cover letter and references to:

City of West Carrollton

Attn: Teresa Brooks, HR Manager

TBrooks@westcarrollton.org or

300 E Central Ave. West Carrollton, Ohio 45449

www.WestCarrollton.org

