

RECORD OF ORDINANCES

Ordinance No. 3738

Passed: November 8, 2022

AN ORDINANCE TO APPOINT TRACY RANKIN, SECRETARY TO THE CITY MANAGER, AS CLERK OF COUNCIL AS PROVIDED BY SECTION 4.15 OF THE CHARTER OF THE CITY OF WEST CARROLLTON AND DECLARING AN EMERGENCY.

WHEREAS, with the retirement of Tom Reilly as Finance Director / Clerk of Council, it has become necessary for council to appoint a new clerk of council; and

WHEREAS, Section 4.15 provides that council shall appoint a Clerk of Council by majority vote from outside its membership to serve until a successor is chosen; and

WHEREAS, section 4.15 also provides that council may assign the duties of Clerk of Council to any employee of the Municipality as an additional duty; and

WHEREAS, Council shall establish a salary for the services of the Clerk of Council by ordinance; and

WHEREAS, it is the desire of the majority of the City Council to assign the duties of Clerk of Council to Tracy Rankin, Secretary to the City Manager, as an additional duty and set compensation at \$7,500 per year, to be adjusted annually by the annual pay ordinance, beginning October 31, 2022.

NOW, THEREFORE, THE MUNICIPALITY OF WEST CARROLLTON, STATE OF OHIO, HEREBY ORDAINS:

SECTION 1: that Tracy Rankin, Secretary to the City Manager, is hereby assigned the duties of Clerk of Council pursuant to Section 4.15 of the City Charter.

SECTION 2: that in addition to her base salary, Tracy Rankin shall receive additional compensation in the amount of \$7,500 per year, to be adjusted by the annual pay ordinance, beginning October 31, 2022.

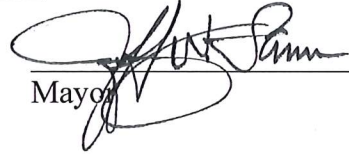
SECTION 3: That this Ordinance is hereby declared to be an emergency measure so that the Clerk of Council may immediately begin fulfilling their statutory responsibilities of the position, thereby preserving the public peace, health, welfare, and safety of the inhabitants of the City.

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Mayor

Attest: Gray D. Ravi
Clerk of Council

Effective Date: November 8, 2022