

RECORD OF ORDINANCES

Ordinance No. 3713

Passed: October 26, 2021

AN ORDINANCE AMENDING CHAPTER 36 COUNCIL RULES AND PROCEDURES OF THE CODIFIED ORDINANCES OF THE CITY OF WEST CARROLLTON.

WHEREAS, the City Council of the City of West Carrollton, Ohio desires to amend the Council Rules to update the language to match the current Ohio Sunshine Laws and to correct a housekeeping issue.

NOW, THEREFORE, THE MUNICIPALITY OF WEST CARROLLTON, STATE OF OHIO, HEREBY ORDAINS THE FOLLOWING SECTIONS SHALL BE AMENDED TO READ AS FOLLOWS. ALL OTHER SECTIONS SHALL REMAIN AS WRITTEN.

Section 36.02 - Meetings

A. Definitions

1. "Meeting" means a prearranged gathering of a majority of the members of a public body for the purpose of discussing public business.

F. Work session meetings of Council shall be held upon call of the Mayor on Tuesday evenings after the regular Council meeting or as otherwise agreed to by the majority of Council. Agendas for these meetings shall include an item "Council/City Manager Communications" to provide time for quick questions and announcements. First priority of issues shall be given to timely and urgent issues; second priority will be given to items left from past agendas, and third priority shall be given to new subjects. It shall be the intent of Council to not revisit an issue previously discussed for a period of two years unless otherwise determined by the majority of Council to do so. Work sessions of Council shall be considered informal meetings for discussion purposes, shall be properly noticed, open to the public, and only with no formal action being taken.

Passed: October 26, 2021

Attest:

Tom Ruff
Clerk of Council

[Signature]
Mayor

Effective Date: November 26, 2021

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- C. Other special meetings may be called by the Mayor, or any four (4) members of Council, provided that notice is given to all members of Council, the Clerk of Council and the City Manager, at least twenty-four (24) hours prior to such meetings, when practical, stating clearly the time, place and purpose of the meeting and provided that notice is given to persons and news media as provided in Subsections and hereof. Council may, by motion, at any meeting of the Council, establish another meeting date. Notice will be given as provided above.
- D. When any regular meeting of the Council falls due on a legal Federal holiday, on an election day, or on a traditional holiday, the Council may meet on a date to be established by Council.
- E. All meetings of Council, any committee thereof, and all boards and commissions of the City shall be open to the public except as otherwise provided by Ohio statute or by ordinance with respect to executive sessions. A majority of members of Council shall constitute a quorum at all meetings.
- F. Work session meetings of Council shall be held upon call of the Mayor on Tuesday evenings after the regular Council meeting or as otherwise agreed to by the majority of Council. Agendas for these meetings shall include an item "Council/City Manager Communications" to provide time for quick questions and announcements. First priority of issues shall be given to timely and urgent issues; second priority will be given to items left from past agendas, and third priority shall be given to new subjects. It shall be the intent of Council to not revisit an issue previously discussed for a period of two years unless otherwise determined by the majority of Council to do so. Work sessions of Council shall be considered informal meetings for discussion purposes, shall be properly noticed, open to the public, and only with no formal action being taken.
- G. Executive sessions are not open to the public. An executive session shall be deemed a private conference of Council if not held during, or immediately preceding or following, a regular meeting. The decision to hold an executive session may be made in any of the following ways:
1. By listing it on an agenda of the Council meeting which is available to persons attending the meeting.
 2. By a motion passed by affirmative vote of the members present.
 3. By any other method which the Council are willing to use.
 4. Council members-elect may be invited to attend executive sessions only at the invitation of a majority of council.

RECORD OF ORDINANCES

Dayton Legal Blank, Inc.

Form No. 30050

Ordinance No. 3389

Passed August 26, 2008

AN ORDINANCE AMENDING TITLE III BY CREATING CHAPTER 36 COUNCIL RULES AND PROCEDURES OF THE CODIFIED ORDINANCES OF THE CITY OF WEST CARROLLTON.

WHEREAS, the City Council of the City of West Carrollton, Ohio, desires to establish rules of procedure for the conduct of council meetings,

NOW, THEREFORE, THE MUNICIPALITY OF WEST CARROLLTON, STATE OF OHIO, HEREBY ORDAINS THAT:

Section 1: TITLE III ADMINISTRATION of the Code of Ordinances of the City of West Carrollton, Ohio is hereby amended to add Chapter 36 COUNCIL RULES AND PROCEDURES as follows:

Section 36.01 - Preamble

No provision or section of these rules which conflicts with, or restricts those rights provided by the Constitution of the United States, the Constitution of the State of Ohio, the General Law, the West Carrollton Municipal Code, or the West Carrollton Charter shall have any force or effect.

Section 36.02 - Meetings

A. Definitions

1. ~~---"Meeting" means any prearranged gathering that is attended by a majority of the members of the public body and is arranged for the purpose of conducting, transacting, deliberating, or discussing public business.~~
2. "Pre-scheduled meeting" means any pre-arranged regular meeting of Council or Work Session.
3. "News Media" means any newspaper, magazine of regular and general circulation and any radio or television station.

- B. A regular meeting of the City Council will normally be held on the second and fourth Tuesday of each month. Such meetings shall be called to order at 6:30 p.m. in the Council Chambers of the City of West Carrollton or in any other public place within the corporate limits of the City of West Carrollton. The first Council meeting in January of each year shall be the organizational meeting of Council. At such meeting, the newly elected members of Council shall take the Oath of Office and the Council shall proceed to elect a Deputy Mayor and may transact such other business as may come before it.