

# 2018 Annual Report

## West Carrollton Police Department



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## A Word from the Chief

I would like to take this opportunity to welcome you to the West Carrollton Police Department 2018 Annual Report. The employees of the West Carrollton Police Department are committed to providing the highest possible level of police services to the citizens of our community.

I'm honored to have the privilege of serving our community and as the police chief and I am extremely proud of the men and women of our police department. A prominent saying within our department is that we endeavor to hire good people and train them to be good police officers, not the other way around. The dedicated professionals of West Carrollton Police Department serve a population of nearly 13,000 citizens. Our staff includes twenty-three full time sworn police officers, one part-time officer, one reserve police officer, four civilian staff members and two chaplains.

The mission of the West Carrollton Police Department is to "provide excellent service through leadership and partnership with the community." We strive to obtain our mission by demonstrating the attributes and characteristics of our guiding principles of Integrity, Honesty, Accountability and Professionalism. By doing so we can foster a positive relationship with the residents of our community so that we can identify problems that impact the quality of life in order to devise strategies to address those problems, and to work together to solve them.

As your police chief, I will listen to your needs and strive to be open and honest with community members as well as the men and women with whom I serve. I believe that maintaining a high level of professionalism and accountability within the police department serves to demonstrate integrity and helps to preserve the quality of public safety citizens deserve.



*Douglas M. Woodard*

## Motto, Mission, Vision and Core Principals

### Motto:

“Sworn to Protect...Dedicated to Serve”



### Mission Statement:

The Mission of the West Carrollton Police Department is to provide excellent service through leadership and partnership with the community.

### Vision Statement:

The Vision of the West Carrollton Police Department is to be recognized for our professionalism, our development of strong community partnerships and commitment to create and maintain a safer community.

### Core Principals:

**Integrity** – We hold ourselves accountable and demand the highest level of ethical and moral standards from all. We are role models, acting with courage and building trust within the organization and the community.

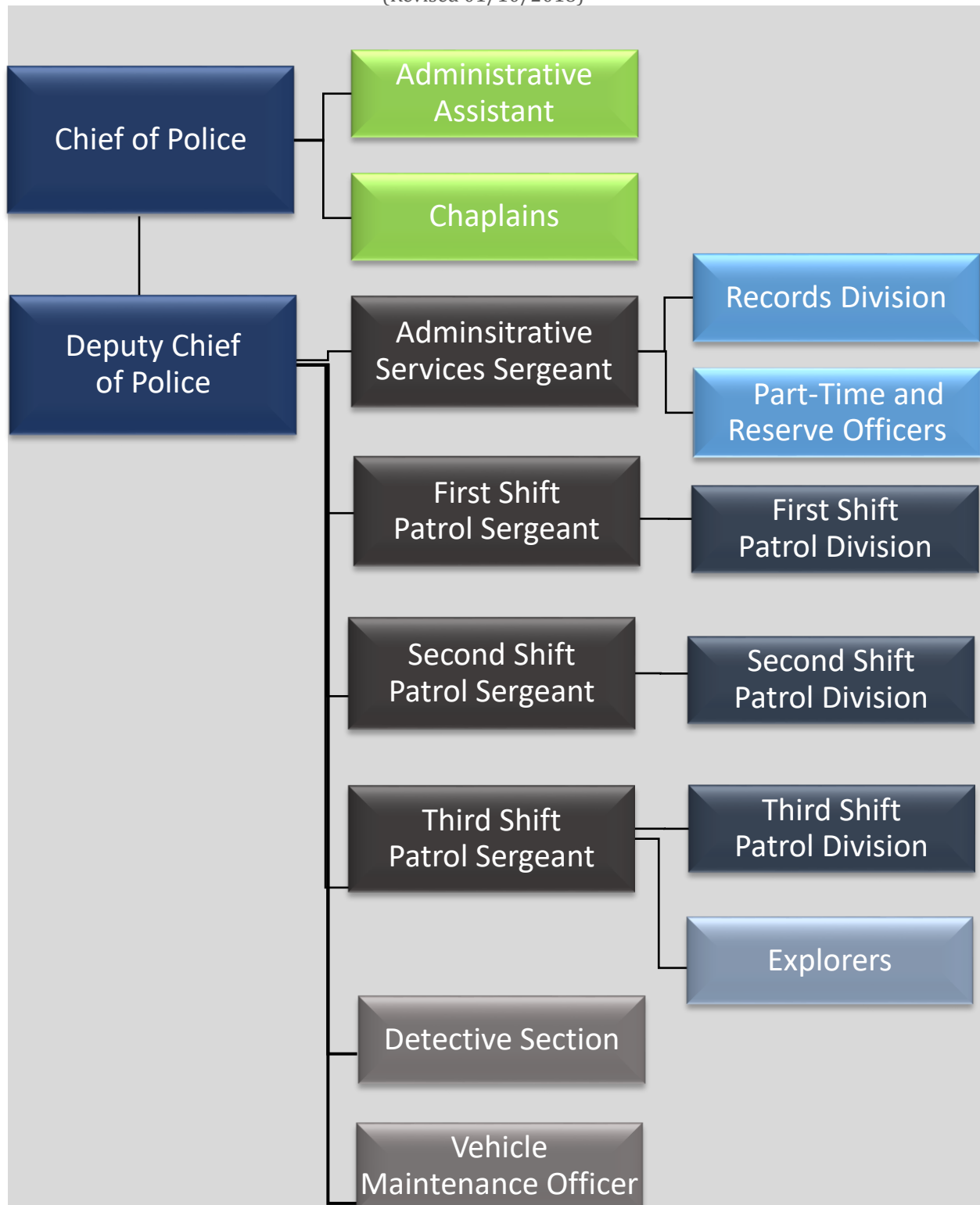
**Honesty** – We value uncompromised honesty in every aspect of our careers and our department. We shall maintain objectivity, openness, fairness, and responsibility when dealing with all members of the public.

**Accountability** – We are individually and collectively accountable to both internal and external stakeholders. We are competent, responsible, and dedicated to providing effective and efficient services.

**Professionalism** – We treat everyone with courtesy and respect. We understand that our appearance, words and demeanor contribute to the public’s confidence in us. We are responsive to the community, and deliver services promptly and efficiently.

# West Carrollton Police Department - Organizational Chart

(Revised 01/10/2018)



## WCPD Five Year Activity Report

<u>CRIMINAL OFFENSES</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Homicide	0	0	0	1	1
Rape	10	16	8	10	12
Robbery	17	17	6	11	10
Assault	47	62	63	61	77
Burglary	125	96	89	69	64
Theft	230	263	244	204	187
Auto Theft	32	29	41	22	26
Suicide	3	1	4	2	4
<u>CRASHES</u>					
Total Crash Reports	346	353	381	336	362
Fatal	1	0	0	1	1
Number Killed	1	0	0	1	1
Injury	51	46	68	70	55
Property Damage	294	307	313	265	306
<u>TRAFFIC / CRIMINAL</u>					
Adult Charges	2477	3338	3238	2402	2557
Traffic	1870	2583	2442	1700	1805
Criminal	607	755	796	702	753
Juvenile Charges	159	179	284	163	144
Traffic	23	47	50	29	34
Criminal	136	132	234	134	110
<u>Incident Reports</u>	1402	1840	2084	1858	1810
<u>Calls for Service</u>	7739	8561	8846	9378	8644
<u>Officer Initiated Activity</u>	13857	13598	11467	8631	6699
<u>Miles Driven</u>	177606	199988	222032	196963	186331

## Traffic Enforcement

In the interest of maintaining a safe community and safe neighborhoods, the West Carrollton Police Department places an importance on traffic enforcement. Speeding, the running of stop signs or other types of traffic violations comprise a large portion of the criminal complaints that the department receives from our citizens. The department addresses these complaints through our various enforcement activities throughout the year.

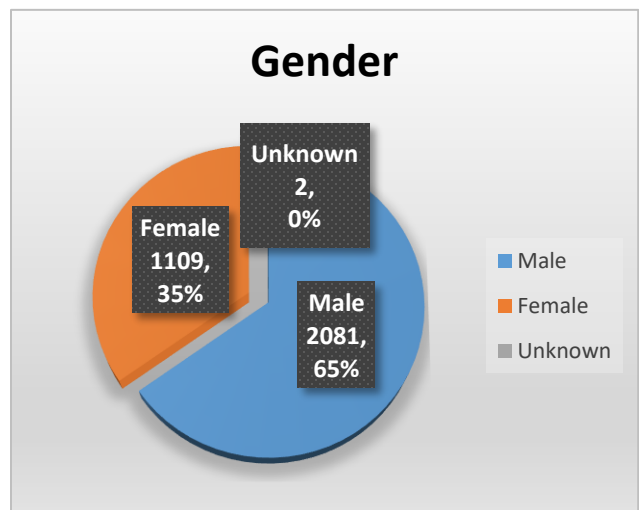
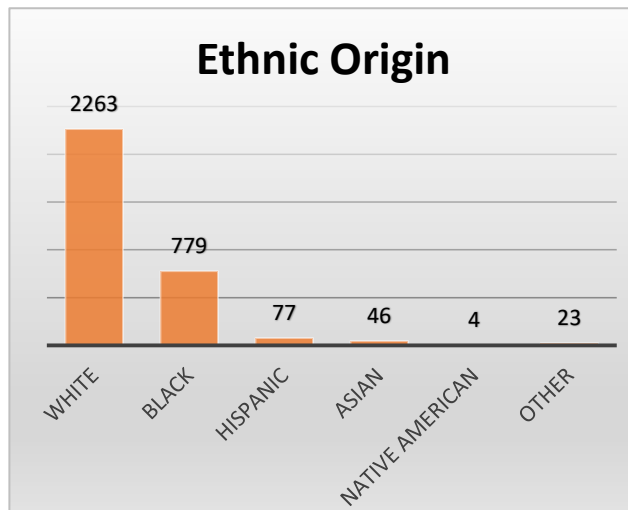
The total number of traffic charges for 2018 are represented in the chart below:

<i>Month</i>	<i>Speed</i>	<i>Red Light / Stop Sign</i>	<i>Seat Belt</i>	<i>OVI</i>	<i>OL</i>	<i>Other</i>	<i>Total</i>
<i>January</i>	29	9	12	12	34	66	162
<i>February</i>	32	9	2	20	35	58	156
<i>March</i>	36	12	3	19	49	75	194
<i>April</i>	29	7	6	23	41	61	167
<i>May</i>	25	4	10	12	42	72	165
<i>June</i>	14	10	3	10	24	57	118
<i>July</i>	30	15	2	14	31	56	148
<i>August</i>	19	9	7	11	37	49	132
<i>September</i>	22	11	0	26	28	60	147
<i>October</i>	25	13	1	16	51	67	173
<i>November</i>	15	8	6	27	33	74	163
<i>December</i>	13	8	2	12	27	52	114
<b>TOTALS</b>	<b>289</b>	<b>115</b>	<b>54</b>	<b>202</b>	<b>432</b>	<b>747</b>	<b>1839</b>

## Bias Based Policing

The department follows a bias based policing policy that was originally instituted in 2000. This policy covers traffic stops, field contacts, arrests, searches and seizures. Stops based solely upon the basis of race, ethnic origin, gender, age, or income status by any member of the department is strictly prohibited. In addition, the department does not ask drivers to search their vehicles unless the request is based upon probable cause, lawful arrest or inventory. The department does not advocate requests to search vehicles as a drug interdiction technique.

The department has a monthly and quarterly reporting system, which are reviewed by the Chief, Deputy Chief and Sergeants in an attempt to identify potential trends by each individual officer or shift. Monthly reports are also provided to the local chapter of the NAACP. Training on bias based policing is conducted on an annual basis. The charts below give a breakdown of the 2018 statistics:





## Internal Investigations

The internal affairs policies of the West Carrollton Police Department ensure that the professional conduct of the members of the department is maintained through fair and impartial investigations of alleged misconduct. Every complaint against a member of the West Carrollton Police Department, whether formal or informal, will be investigated to the extent required by the nature and type of complaint. An investigation will occur if the complaint was received anonymously or otherwise and whether from internal or external sources.

The police department also completes incident reviews. An incident review will automatically be conducted on any incident in which there was a use of force or vehicle pursuit. The review will be for the purpose of ascertaining compliance with all appropriate policies and procedures by the officers involved in an incident.

### *Internal Investigations –*

There was **1** internal investigation during 2018. As a result of the investigation, the action taken is represented in the following chart.

TYPE OF COMPLAINT	FINDINGS
1 – Policy Violation/Conduct	(1) Written Verbal

### *Incident Reviews –*

Officers must complete a Use of Force/Response to Resistance Report if they use any type of force on a subject. They must also complete this report if someone claims or displays any injury while in custody of an officer. Force may include the officer pointing their service weapon at the subject, using intermediate weapons such as the Taser or even the use of deadly force. There were total of **25** incident reviews for 2018. Some of these events required the officers to respond in various manners due to the different levels of resistance they encountered. For example, an officer may not be able to bring a subject under control using physical strength and skill, so they may need to progress to the deployment of the Taser. Therefore, the total number of Incident Reviews completed will not equal the sum of the listed categories.

No.	Type of Force
11	Restraining Holds
6	Takedowns
8	Display of Firearm
4	ECD Discharge
5	Other Force Type Used
2	Empty Handed Technique
1	Chemical Agent/Spray

A breakdown of the type of incidents is represented in the following chart.

Most of the department’s response to resistance incidents occur on the evening and midnight shifts and usually involve a suspect that is under the influence of drugs and/or alcohol.

## Department Training Report

The Training Unit of the West Carrollton Police Department strives to provide all members with continuous and updated training throughout the year. Over the course of time many Local, State and Federal laws are added, updated or changed. These new laws require that the officers of the West Carrollton Police Department are continuously trained in order to stay current with the changing legal system. There are also many aspects of the job duties and responsibilities that are affected by new laws or procedures. The types of training each member of the department receives are broken down into the following formats:

**Roll-Call Training:** Roll-Call training is training that is conducted during a roll-call or briefing session, and usually lasts no longer than one half hour. Members of the department serve as the course instructors for this type of training. Roll-Call training is conducted on an as needed basis and covers a wide variety of topics including bias based policing, ethics, search & seizure, oleoresin capsicum, O.V.I. laws, evidence technician update, legal update, use of force, pursuit policy training and positional asphyxia.

**In-Service Training:** In-Service training is conducted at the police department and also covers a wide variety of topics. This type of training is usually conducted by various members of the department who are certified as subject matter instructors and can last from one half hour to eight hours. The areas covered during the past year include, drivers training, firearms training, Taser training, CISCO training, domestic violence refresher, rapid response to school and work place violence.

**Outside Agency Training:** There are several specialized schools and other locations that the department utilizes for this type of training. Some of those locations are the Ohio Peace Officers Training Academy, Butler Technical Institute, Miami Valley Communications Council, Miami Valley Risk Management Association, the Tactical Crime Suppression Unit, Taser International, Police Executives Leadership College, and Certified Law Enforcement Executive. Outside Agency training usually lasts from one day to three weeks and covers a variety of topics including Traffic Accident Investigation, Instructors School, Advanced Detection and Prosecution of Impaired Drivers, Evidence Technician School, Sex Crimes, Interview and Interrogation, Long Term Criminal Investigations, Financial Forensic Techniques, Internet Safety, Traffic Crash Reconstruction, Death Investigation, Hostage Negotiations, Firearms Instructor, Records Retention, Court Room Testimony, Commercial Vehicle Accident Investigation and Legal Update.

**Firearms Training:** The department conducts annual firearms qualification as well as other training sessions throughout the year. Members of the department serve as instructors for the officers that participate in qualifications and training with their handgun, shotgun and M-16 Tactical Police Rifle. The department recently began utilizing the new Ohio Peace Officer Training Commissions firearms certification program. The department conducts firearms training at the Franklin Small Arms Training Facility.

# Crime Prevention & Community Service



## Accreditation Update

The accreditation process is a voluntary program for law enforcement agencies in a joint effort of the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA), and four major law enforcement executive membership associations: The International Association of Chiefs of Police; The National Organization of Black Law Enforcement Executives; The National Sheriff's Association; and the Police Executive Research Forum. The Commission was formed in 1979 to establish a body of standards designed to increase law enforcement agency capabilities to prevent and control crime, increase agency effectiveness and efficiency in the delivery of law enforcement services, increase cooperation and coordination with other law enforcement agencies and with other agencies of the criminal justice system, and to increase citizen and employee confidence in the goals, objectives, policies, and practices of the agency. In addition, the Commission was formed to develop a process that provides law enforcement agencies an opportunity to voluntarily demonstrate that they meet an established set of professional standards.

Our police department must continue to perform file maintenance procedures as well as complete numerous and lengthy reports in order to comply with the CALEA standards. The department updated and revised many of its policies and procedures over the past several years. These revisions were the result of the continual review process that this program requires. To maintain accredited status, the department must remain in compliance with all applicable standards. We must submit annual reports to the Commission attesting to our continued compliance, and report any changes or difficulties experienced during the year. At the conclusion of every three-year period, the Commission offers us an opportunity to repeat the process and continue accredited status into the future. After receiving our initial accreditation in 1992, the department has worked very hard to receive our re-accreditations in 1997, 2000, 2003, 2006, 2009, 2012, 2015, and 2018.

The department is currently working towards our ninth re-accreditation. The current process began in November of 2017 and will continue until November of 2021. The department continues to use Power DMS which has made the process primary online, permitting the assessors to review written proof of standards online annually instead of triennially. Sergeant Nathan Biggs will assume the position of accreditation manager upon the completion of a CALEA conference which is anticipated to occur in 2019. Accreditation through CALEA has been a valuable attribute for the West Carrollton Police Department and the community we serve and continues to provide a set of nationally recognized standards.

