

RECORD OF PROCEEDINGS

Minutes of WEST CARROLLTON CITY COUNCIL REGULAR Meeting

Held December 8, 2020

PRESENT: Mayor Jeff Sanner, Councilmembers Rick Barnhart, Angie Fryman, Leanne Nash, Harold Robinson, and Amanda Zennie. City Staff - City Manager Brad Townsend, Law Director Lori Denlinger, Planning Director Greg Gaines, Public Relations Director Heidi Van Antwerp, and Assistant Clerk of Council Tracy Rankin

EXCUSED: Councilmember Jill Tomlin

The meeting was called to order by Mayor Sanner at 6:30 p.m. The Pledge of Allegiance and Roll Call followed.

MINUTES

Mrs. Fryman moved, seconded by Mrs. Zennie to approve the regular meeting minutes of November 24, 2020. A vote was taken: Mrs. Fryman-abstain, Ms. Nash-abstain, Mr. Robinson-abstain, Mrs. Zennie-yes, Mr. Barnhart-yes, and Mayor Sanner-yes

PUBLIC HEARINGS

None

COMMUNICATIONS AND PRESENTATIONS

None

COMMENTS BY THE AUDIENCE

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Consideration of an Agreement with attorney Lori E. Denlinger to serve as Law Director

Law Director Lori Denlinger explained that the proposed employment agreement would be for the period of four years and that the terms were the same as the previous agreement with the exception of the salary. The proposed first year salary includes a 3% increase, and the next three years an increase of 2.75% per year. Mayor Sanner asked if her previous contract was a four-year period and Law Director Denlinger answered that it was three years. She explained that this may be her final contract with the City of West Carrollton as she hopes to retire at the end of this agreement.

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Mayor Sanner moved, seconded by Mrs. Zennie to approve the agreement with attorney Lori E. Denlinger to serve as Law Director. A vote was taken: Mrs. Fryman-yes, Ms. Nash-yes, Mr. Robinson-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, and Mayor Sanner-yes

Ordinance 3688

An Ordinance Providing for Personnel Classification, Rates of Pay, and Fringe Benefits for Employees of the City of West Carrollton, Ohio, Repealing Ordinance 3686 and any Ordinance in Conflict Herewith. (1st reading)

Mr. Townsend explained that there was a problem with the language in Section 2 of Ordinance 3686. The effective date listed was December 24, 2020; however, the first pay period of the fiscal year begins on December 21, 2020. He advised that the language in Section 2 was modified to address this for future years and it will now read: "The classifications, benefits, and pay rates listed herein shall be effective as of the first pay period of the fiscal year." Mayor Sanner asked if this should be a 1st reading and Mr. Townsend advised that it can be adopted at the next meeting, December 15, 2020, because it goes into effect immediately.

REPORTS BY OFFICERS

Mr. Townsend, City Manager, reminded everyone that the last Council Meeting of the year will be on Tuesday, December 15, 2020 in lieu of Tuesday, December 22, 2020. It will be broadcasted live, but on a different channel.

Mrs. Denlinger, Law Director, thanked Council for approving her contract.

Mrs. Van Antwerp, Public Relations Director, gave the following updates:

- **Council Meeting on December 15, 2020** – This meeting will be broadcast live on Channel 21 through MVCC. From that point forward, it will air as normal on Channel 5.
- **Gingerbread House Decorating Contest** – The Gingerbread House Decorating Contest winners will be announced next Monday. Voting is being done through Facebook tomorrow through Sunday. More information is also available on the Facebook page.
- **Holiday Home Decorating Contest** – There are approximately 18 homes registered to participate. If anyone else is interested, please register by this Friday at noon. A listing of all homes will be available on the website. Judging will take place on Saturday, December 12 and Sunday, December 13 from 5:00pm and 9:00pm by our City Beautiful Commission.

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UNSCHEDULED BUSINESS

Comments by the Audience

None

Comments by Council

Councilmembers asked everyone to be careful with Covid-19 and to take it seriously. They asked everyone to please wear their masks, wash their hands, and moisturize as much as possible.

Councilmembers and Mayor Sanner congratulated Law Director Denlinger on her employment contract and thanked her for her dedicated service.

Mayor Sanner said that he attended the Tree Lighting which was very different this year since only three people were able to attend – Mrs. Van Antwerp, Santa Claus and him. He said that he hopes next year will be better and that we will be able to have the kids in attendance again.

RECESS

Mayor Sanner moved, seconded by Mr. Barnhart to recess to a work session to discuss the items on the agenda to be followed by adjournment. A vote was taken: Mrs. Fryman-yes, Ms. Nash-yes, Mr. Robinson-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, and Mayor Sanner-yes

WORK SESSION

PRESENT: Mayor Jeff Sanner, Councilmembers Rick Barnhart, Angie Fryman, Leanne Nash, Harold Robinson, and Amanda Zennie. City Staff – City Manager Brad Townsend, Law Director Lori Denlinger, Planning Director Greg Gaines, and Public Relations Director Heidi Van Antwerp.

534 East Dixie Drive – Visiting Nurses Business Extension – Larry & Kimberly Keys

Larry and Kimberly Keys were present to discuss with council their visiting nurse's residence rental business at 534 East Dixie Drive. The property is also the location of a machine shop business owned and operated by Mr. Keys. While the zoning regulations do not permit two different business to be located on this property, Council had previously authorized the visiting nurse's residence rental business until the end of February, 2021 under the conditions of the emergency declaration due to the COVID19 pandemic. The Keys asked for consideration to extend the February deadline as we are still in the pandemic and there is considerable interest in the business.

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A lengthy discussion ensued about the specifics of the zoning regulations and restrictions as well as options for long term compliance beyond the end of the pandemic. It was the consensus of council to allow for an extension of the temporary use so long as the State of Ohio declaration of emergency was in effect. Staff was directed to amend the current temporary occupancy to provide for this provision.

ADJOURNMENT

With no further business, Mayor Sanner moved, seconded by Ms. Nash to adjourn the meeting. Voice vote was unanimous, motion carried. The meeting was adjourned at 7:24 p.m.



Assistant Clerk of Council



Mayor