

RECORD OF PROCEEDINGS

Minutes of WEST CARROLLTON CITY COUNCIL REGULAR Meeting

Held November 10,

2020

PRESENT: Mayor Jeff Sanner, Councilmembers Rick Barnhart, Angie Fryman, Leanne Nash, Harold Robinson, Jill Tomlin, and Amanda Zennie. City Staff – City Manager Brad Townsend, Law Director Lori Denlinger, Finance Director Tom Reilly, Public Relations Director Heidi Van Antwerp, and Assistant Clerk of Council Tracy Rankin

The meeting was called to order by Mayor Sanner at 6:30 p.m. The Pledge of Allegiance and Roll Call followed.

MINUTES

Mrs. Fryman moved, seconded by Mrs. Zennie to approve the regular meeting minutes of October 27, 2020. A vote was taken: Mr. Robinson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-abstain, Ms. Nash-yes, and Mayor Sanner-yes

Mrs. Fryman moved, seconded by Ms. Nash to approve the special meeting minutes of November 4, 2020. A vote was taken: Mr. Robinson-abstain, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, Ms. Nash-yes, and Mayor Sanner-yes

PUBLIC HEARINGS

None

COMMUNICATIONS AND PRESENTATIONS

RESOLUTION 30-2020

A Resolution Acknowledging the Appreciation of the Citizens and Public Officials of the City of West Carrollton for Services Rendered unto Said City by Carie Cottongim.

Mayor Sanner moved, seconded by Mr. Barnhart to approve Resolution 30-2020. A vote was taken: Mr. Robinson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, Ms. Nash-yes, and Mayor Sanner-yes

City Manager Mr. Brad Townsend gave a presentation to Mrs. Carie Cottongim thanking her on behalf of Council, the Staff and Citizens of the City for her thirty-one years of dedicated service.

Mrs. Cottongim expressed her gratitude for Council and the other staff members of the City.

Councilmembers wished Mrs. Cottongim well in her retirement.

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COMMENTS BY THE AUDIENCE

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Resolution 31-2020 – A Resolution Authorizing the City Manager to Enter into a Multi-Year Intergovernmental Cooperation Agreement with Montgomery County and Member Jurisdictions for Participation in the “Business first! Program” for the Period of 2021 Through 2025 at a Cost Not to Exceed One Thousand Five Hundred Dollars (\$1,500) Annually.

Mr. Townsend gave Council an overview of the Businessfirst! Program, which is a region-wide Economic Development initiative that is designed to foster the growth and retention of local businesses by identifying their business needs and providing both information and resources to address their respective needs. There were no questions from Council.

Mayor Sanner moved, seconded by Mrs. Tomlin to approve Resolution 31-2020. A vote was taken: Mr. Robinson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, Ms. Nash-yes, and Mayor Sanner-yes

Ordinance 3684 - An Ordinance Establishing a Fire Fund to Record Activity for the 3.9 Mills Voter Approved Property Tax for the Purpose of Providing Funds for Fire and Emergency Medical Services Operating Expenses for the City of West Carrollton, Ohio. (1st reading)

Mr. Reilly advised council that starting a new fund is requirement because of the fire levy that passed back in March. The new fund will account for the activity and prove that the funds are being utilized appropriately. Mr. Reilly stated that the new employees would be paid from this fund and that we would submit it to the State Auditors. Mayor Sanner inquired when the money would start going into this account, and Mr. Reilly answered that he believed March of 2021. There were no further questions from Council.

Ordinance 3685 - An Ordinance to Make Appropriations for Current Expenses and Other Expenditures of the City of West Carrollton, State of Ohio, During the Fiscal Year Ending December 31, 2021. (1st reading)

Mr. Reilly gave a presentation on the FY2021 Budget. A copy of his presentation is available through the Finance Office.

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Ordinance 3686 - *An Ordinance Providing for Personnel Classification, Rates of Pay, and Fringe Benefits for Employees of the City of West Carrollton, Ohio, Repealing Ordinance 3683 and any Ordinance in Conflict Herewith. (1st reading)*

Mr. Townsend explained to Council that this ordinance reflects a 2.75 cost of living adjustment for all non-union employees, which is consistent with what was negotiated with all bargaining units. He advised this that this was the only change and that the adjustment was in the budget. There were no questions from Council.

Ordinance 3687 - *An Ordinance Authorizing the City Manager to Enter into an Option to Purchase Agreement with MVAH Holding LLC., A Georgia Limited Liability Company, or its Successors for a 5.4 Acre City Owned Property (Parcel No.: K48-4-16-32) Located at 1450 Elm Street, West Carrollton, Ohio 45449. The Sales Price Per Acre is \$40,000 and the Agreed Upon Sales Price is \$210,000. (1st reading)*

Mr. Townsend reminded Council that this opportunity was discussed at their annual retreat and explained that MVAH, A Georgia Corporation with a local office in West Chester, is interested in developing the five-acre site on South Elm Street that is directly behind the Ameristop development for senior housing that would be restricted to 55 years of age and older. This would grant them an option for 180 days so they could do some due diligence on the property to do soil borings and come up with the initial layout. Beyond that they would work with the Planning Department and come before the Planning Commission for rezoning of the property. Mr. Townsend explained that this ordinance wouldn't finalize the deal, but give them the ability to move forward with a proposal that would ultimately go through the Planning Commission and come back to Council for final approval of not only the purchase but also development of the property.

Consideration of the 2021 Annual Public Defender Service Agreement.

Mrs. Denlinger explained that this agreement is annual and advised that the terms are identical to the 2020 agreement. She recommended its approval. There were no questions from Council.

Mr. Barnhart moved, seconded by Ms. Nash to approve the 2021 Annual Public Defender Service Agreement. A vote was taken: Mr. Robinson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, Ms. Nash-yes, and Mayor Sanner-yes

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REPORTS BY OFFICERS

Mr. Townsend thanked the Mayor and Council and reminded everyone how COVID-19 cases have been on the rise for quite some time. He mentioned that we have some front-line employees that are struggling with it now, but most of the cases have been from outside the workplace. Mr. Townsend mentioned that the Governor cancelled his press conference and scheduled a major announcement for November 11, 2020. Mr. Townsend reminded everyone to continue to social distance, to wear masks and wash hands whenever possible.

Mr. Reilly congratulated Mrs. Cottongim on her retirement.

Mrs. Van Antwerp, Public Relations Director, congratulated Mrs. Cottongim on her retirement and gave the following updates:

- **Rake Rally** - The annual Rake Rally will be held Saturday, November 14th from 10:00am until noon. The Rake Rally is for citizens who need assistance raking their leaves in the front yard. Citizens should contact the Parks and Recreation Department if they need assistance or if they are interested in volunteering for the event.
- **Gingerbread House Decorating Contest** - A Gingerbread House Decorating Contest will be held virtually this year with photos to be submitted online. Full details about the contest can be found on the City website under the Parks and Recreation page.
- **Holiday Home Decorating Contest** - There will also be a Holiday Home Decorating Contest. Please register by December 11 if interested in participating. Judging will take place on Saturday, December 12 and Sunday, December 13.
- **Veterans Day** - Thank you to all of the vets for your service. This City offices remain open and there is no trash delay.

UNSCHEDULED BUSINESS

Comments by the Audience

Karen Findlay, West Carrollton Library Branch Manager, informed Council that the Library revised their policy and masks are required to come into the library. Eating and drinking is also now prohibited in the library. These changes were made because of the increase in number of COVID-19 cases. Curbside services are also being offered for copies, fax and printing.

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James Napper, resident of 43 Reddington Court, wished Mrs. Cottongim well. He also wanted to inquire on the following issues:

1. Mr. Napper wanted to know why there is a No Truck sign posted on the south side of the new bridge on Elm Street, but not on the north side. Councilmember Barnhart believes that there is a sign further up Elm Street close to Alex Road as the road is not a truck route and this is where the trucks would be originating from when travelling that direction.
2. Mr. Napper also inquired about a water problem when it rains on Alex Road close to UPS. Mr. Townsend believes this is due to dry wells, but advised he would check with the Service and Engineering Department.
3. Finally, Mr. Napper wanted to know if there is a water main break at the corner of UPS on Alex Road. He stated there is always a pond of water there, even when it hasn't rained.

Comments by Council

Council thanked all of our Veterans for their service.

Council wished Mrs. Cottongim well in her retirement.

Council welcomed Ms. Rankin as it was her first night as Assistant Clerk of Council.

ADJOURNMENT

With no further business, Mayor Sanner moved, seconded by Mrs. Fryman to adjourn the meeting. A vote was taken: Mr. Robinson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, Ms. Nash-yes, and Mayor Sanner-yes

The meeting was adjourned at 7:08 p.m.


Assistant Clerk of Council


Mayor

