

# RECORD OF PROCEEDINGS

## Minutes of WEST CARROLLTON CITY COUNCIL REGULAR Meeting

Held November 8, 2022

The meeting was called to order by Mayor Sanner at 6:30 p.m. The Pledge of Allegiance and Roll Call followed.

PRESENT: Mayor Jeff Sanner, Councilmembers Keith Tilton, Amanda Zennie, Rick Barnhart, and Angie Fryman. City Staff – City Manager Brad Townsend, Law Director Lori Denlinger, Police Chief Doug Woodard, and Assistant Clerk of Council Tracy Rankin.

EXCUSED: Councilmembers Rick Dobson and Jill Tomlin

### MINUTES

Mrs. Fryman moved, seconded by Mrs. Zennie to approve the regular meeting minutes of October 25, 2022. A vote was taken: Mr. Tilton-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, and Mayor Sanner-yes.

### PUBLIC HEARINGS

None

### COMMUNICATIONS AND PRESENTATIONS

#### *Hope 4 West Carrollton Presentation – Rich Harmon*

Mr. Harmon did not attend the meeting for his presentation. Mayor Sanner commented maybe he could come back some other time.

#### *Citizens Police Academy Graduation*

Chief Woodard stated this is the 16<sup>th</sup> Academy that they have sponsored and spoke briefly about the academy. He then turned the floor over to Administrative Services Sergeant Biggs.

Sergeant Biggs addressed Mayor Sanner and Councilmembers and shared the details of the 16<sup>th</sup> Academy. It was an eight-week class held on Wednesday evenings covering a variety of topics such as Laws of Arrest, Crime Scene Processing, OVI Enforcement, Detective Investigations, Accident Investigations, The Radar and Lidar Instruction, Drug Investigations, Basics of SWAT, Taser, MILO Use of Force Simulator, and Zoning Enforcement. This unique course allows the students to see things through the officer's perspective. A different officer taught each class. Citizens are also offered the opportunity for a ride along. Sergeant Biggs also informed each student is eligible to volunteer with the Police Department moving forward.

Sergeant Biggs called each participant to the floor and presented them with a certificate. They also took a group photo.

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### *Citizens Police Academy Graduation (continued)*

Chief Woodard extended an invitation to the Mayor and all Councilmembers to join a future class. The Mayor and Councilmembers congratulated the graduating class and expressed their gratitude to the Police Department for their hard work in executing this program. They also encouraged the participants to share the information regarding the program with their friends and neighbors.

### COMMENTS BY THE AUDIENCE

None

### UNFINISHED BUSINESS

*Ordinance 3737 – An Ordinance To Make Appropriations For Current Expenses And Other Expenditures Of The City Of West Carrollton, State Of Ohio, During The Fiscal Year Ending December 31, 2023.*

Mayor Sanner stated this is the second reading of this ordinance and asked if there were any additional questions or comments. There were none.

Mr. Barnhart moved, seconded by Mr. Tilton to approve Ordinance 3737. A vote was taken: Mr. Tilton-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, and Mayor Sanner-yes.

### NEW BUSINESS

*Ordinance 3738 – An Ordinance to Appoint Tracy Rankin, Secretary to the City Manager, As Clerk Of Council As Provided By Section 4.15 Of The Charter Of The City Of West Carrollton And Declaring An Emergency.*

Mr. Townsend presented Ordinance Number 3738. He explained Mr. Reilly, the former Finance Director, retired and he also carried the designation of Clerk of Council. He stated this responsibility has always been assigned to the Finance Director since the inception of the charter, so this is something new. He explained a new job description was created, a salary was set, and then the charter requires Council to make an appointment. He further explained the appointment can be done outside their ranks, it can be assigned to an employee, and then compensation must be set by ordinance. He stated this ordinance is an emergency because we don't have a clerk right now and we need one. He stated staff recommends the approval of this emergency ordinance.

Mayor Sanner asked if there were any questions. There were none.



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### NEW BUSINESS

#### Ordinance 3738 (continued)

Mayor Sanner moved, seconded by Mrs. Zennie to approve Ordinance 3738. A vote was taken: Mr. Tilton-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, and Mayor Sanner-yes.

Resolution 31-2022 - A Resolution Authorizing The City Manager To Enter Into An Agreement With The Ohio Department Of Transportation To Provide Annual Inspection And Inventory Services For City Of West Carrollton Maintained Bridges.

Mr. Townsend presented Resolution 31-2022. He stated this is an annual resolution that gets adopted allowing ODOT to do bridge inspections for the Mayrose Drive Bridge, the Elm Street Bridge, Primrose Drive Bridge, the Dayton-Cincinnati Pike Bridge, and the Student Street Bridge. This is for 3 years, ending December 31<sup>st</sup>, 2025, at no cost.

Mayor Sanner asked if there were any questions. There were none.

Mrs. Zennie moved, seconded by Mrs. Fryman to approve Resolution 31-2022. A vote was taken: Mr. Tilton-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, and Mayor Sanner-yes.

#### Consideration of the 2023 Annual Public Defender Service Agreement.

Mrs. Denlinger presented the Annual Public Defender Service Agreement. She explained this is an annual agreement with Montgomery County Public Defender Services for indigent clients with West Carrollton going to courts. She stated that the contract reads exactly as it has in the past, with the exception of the pay increase of \$4.01. It went from \$160.37 per hour to \$164.38 per hour. She recommended approval of this agreement.

Mayor Sanner asked if there were any questions for the law director. There were none.

Mr. Barnhart moved, seconded by Mr. Tilton to approve the 2023 Annual Public Defender Service Agreement. A vote was taken: Mr. Tilton-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, and Mayor Sanner-yes.

### REPORTS BY OFFICERS

None

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## UNSCHEDULED BUSINESS

### Comments by the Audience

None

### Comments by Council

Mr. Tilton thanked the Fire Department and the Parks Department for the Monster Mash and Father Daughter Dance. He also thanked the Police Department for their hard work every day.

Mayor Sanner congratulated and expressed gratitude to the graduates of the Citizens Police Academy.

## RECESS

Mayor Sanner moved, seconded by Mrs. Fryman to recess to an Executive Session per Ohio Revised Code 121.22 (G)(1) and (G)(4) To consider the appointment, employment, or compensation of a public employee or official and preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment; to return for adjournment. A vote was taken: Mr. Tilton-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, and Mayor Sanner-yes.

## EXECUTIVE SESSION

Mayor Jeff Sanner, Councilmembers Keith Tilton, Amanda Zennie, Rick Barnhart, and Angie Fryman. City Staff – City Manager Brad Townsend and Law Director Lori Denlinger.

EXCUSED: Councilmembers Rick Dobson and Jill Tomlin

Council met in Executive Session per Ohio Revised Code 121.22 (G)(1) and (G)(4) - To consider the appointment, employment, or compensation of a public employee or official and preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment; to return for adjournment.

## ADJOURNMENT

With no further business, Mayor Sanner moved, seconded by Mr. Barnhart to adjourn the meeting. Voice vote was unanimous, motion carried. The meeting was adjourned at 7:46 p.m.



Clerk of Council



Mayor