

RECORD OF PROCEEDINGS

Minutes of WEST CARROLLTON CITY COUNCIL REGULAR Meeting

Held June 22, 2021

The meeting was called to order by Mayor Sanner at 6:30 p.m. The Pledge of Allegiance and Roll Call followed.

PRESENT: Mayor Jeff Sanner, Councilmembers Leanne Nash, Harold Robinson, Jill Tomlin, Amanda Zennie, and Rick Barnhart. City Staff – City Manager Brad Townsend, Law Director Lori Denlinger, Planning & Community Development Director Greg Gaines, Service Director Rich Norton, Fire Chief Chris Barnett, Public Relations Director Heidi Van Antwerp, Civil Engineer John Vance, and Assistant Clerk of Council Tracy Rankin.

EXCUSED: Councilmember Angie Fryman

MINUTES

Mrs. Tomlin moved, seconded by Mrs. Zennie to approve the regular meeting minutes of June 8, 2021. A vote was taken: Ms. Nash-yes, Mr. Robinson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, and Mayor Sanner-yes.

PUBLIC HEARINGS

None

COMMUNICATIONS AND PRESENTATIONS

OATH OF OFFICE FOR FULL-TIME FIREFIGHTER ROSS GABY

Chief Barnett gave a brief background on Mr. Gaby, followed by a badge pinning ceremony. Mayor Sanner administered the Oath of Office.

Mayor Sanner and Councilmembers congratulated and welcomed Mr. Gaby to the city.

COMMENTS BY THE AUDIENCE

None

UNFINISHED BUSINESS

None

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NEW BUSINESS

Resolution 18-2021 – A Resolution Declaring that the Estimated Costs for the Repair of Certain Sidewalks, Curbs, and Gutters in the City of West Carrollton are on File in the Office of the Clerk of Council of the City of West Carrollton for the Inspection and Examination of All Persons Interested Therein.

Mr. Norton introduced John Vance, the Civil Engineer for the City of West Carrollton.

Mr. Vance explained that this resolution states that all of the work for the 2020 curb and sidewalk program is complete, and that the list of each property, address and its associated amount is on file with the Clerk of Council. Mr. Vance stated that if this resolution passes that they will be mailing out letters to each property owner. Mr. Vance explained that attached to the resolution in "Appendix A" there is a list of each property owner and the associated amounts. Also attached in "Appendix B" is a copy of the letter. Residents have 30 days to submit in writing any objections to those amounts to the Clerk of Council. Mr. Vance explained that they will be coming back to Council the second meeting in July to read the ordinance, and then they will mail out the bills to each property owner. Property owners will have until August 31 to pay before the information will be sent down to Montgomery County for an assessment on property taxes.

Mayor Sanner asked Mr. Vance if the letter being mailed out provides an estimated or actual amount due. Mr. Vance explained that it is a final amount, but each property owner has the chance to appeal that amount.

Ms. Nash moved, seconded by Mr. Barnhart to approve Resolution 18-2021. A vote was taken: Ms. Nash-yes, Mr. Robinson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, and Mayor Sanner-yes.

Ordinance 3701 – An Ordinance Repealing Ordinance 3688 (3668), Which Declared a State of Emergency in Response to the Covid-19 Virus, and Declaring an Emergency.

Mrs. Denlinger explained that last year the governor declared a state of emergency as a result of the Covid-19 pandemic, and subsequently the city council enacted legislation declaring a state of emergency within the city. Mrs. Denlinger stated that the governor lifted the state of emergency effective June 18, 2021, and explained that Ordinance 3668 directs us to adhere to the directives of the governor's state of emergency. Mrs. Denlinger explained that since those directives no longer exist, she recommends passage for Ordinance 3701.

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Ordinance 3701 (continued)

Mayor Sanner asked by this being declared as an emergency that it goes into effect once it is signed. Mrs. Denlinger answered yes. She explained the reason it was moved as an emergency measure is because the governor only gave a 24-hour notice that it was being enacted, so since ours states that we have to follow his orders, which no longer exist, that makes this an emergency.

Mayor Sanner moved, seconded by Mrs. Tomlin to approve Ordinance 3701. A vote was taken: Ms. Nash-yes, Mr. Robinson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, and Mayor Sanner-yes.

REPORTS BY OFFICERS

Mr. Townsend mentioned that many businesses are having difficulty hiring employees since the emergency declaration from the pandemic was lifted. He explained that the city is experiencing the same problem and that we are 7 positions short on our seasonal help this year for grass mowing. He encouraged anyone interested in a seasonal position to contact the city. Mrs. Tomlin asked what our minimum age was for hiring and Mr. Townsend answered 16.

Mrs. Van Antwerp gave the following updates:

- **Movie Night** – This is a free event that will be held at Wilson Park on June 26th at 9 p.m. The movie is Raya and the Last Dragon. There will also be a food truck selling pizza, popcorn, and drinks. Bring your own seating or blankets. The event will be held on the side of the park with the shelter and tennis courts.
- **Plaza Hall of Fame Award** – The city is looking for nominations for 2021. This award is where city council recognizes an individual who has made a unique and/or noteworthy contribution in making the city a better place to live. Council will select a nominee and a ceremony will be held in the fall. To nominate someone, please download and complete a form from the “City Council” page of the website, www.westcarrollton.org, or pick one up in person at the civic center between the hours of 8:00 a.m. and 4:30 p.m. The deadline for nominations is Tuesday, August 31st.
- **Job Openings** – We are still looking for seasonal employees in the Parks & Recreation Department. The positions are 40 hours per week, but given the fact we are short staffed we will be flexible with schedules. Interested parties should visit www.westcarrollton.org/jobs and download an application from the Seasonal Parks Maintenance position description or call (937) 847-4660. We are also still hiring for the Part-Time Events Coordinator, which is a year-round position. Additional information for this position can also be found at www.westcarrollton.org/jobs.

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REPORTS BY OFFICERS (continued)

Mr. Vance gave an update on the two paving projects within the city. The contractor, John R. Jurgensen, got all of the milling done on West Central Avenue and in the two plats. They plan on starting the chip seal, which will take three days and is scheduled for Thursday and Friday of this week and then Monday of next week. The asphalt paving and striping will follow. They plan on paving West Central next week on Friday and/or Saturday. Mr. Robinson asked where on Central. Mr. Vance answered west of Miami Avenue up to the Waste Water Treatment Plant. Mayor Sanner asked if that would connect to the area they did last year. Mr. Vance answered yes.

UNSCHEDULED BUSINESS

Comments by the Audience

None

Comments by Council

Mrs. Tomlin mentioned that she hoped some of our residents were tuned in tonight to see the swearing in of Mr. Gaby because that represents the tax payer money at work. She expressed her gratitude to the citizens who supported the levy. Mayor Sanner commented that the support of the voters was excellent.

RECESS

Mayor Sanner moved, seconded by Ms. Nash to recess to a work session to discuss the items on the agenda, to be followed by adjournment. A vote was taken: Ms. Nash-yes, Mr. Robinson-yes, Mrs. Tomlin-yes, Mrs. Zennie-yes, Mr. Barnhart-yes, and Mayor Sanner-yes.

WORK SESSION

PRESENT: Mayor Jeff Sanner, Councilmembers Leanne Nash, Harold Robinson, Jill Tomlin, Amanda Zennie, and Rick Barnhart. City Staff – City Manager Brad Townsend, Law Director Lori Denlinger, Planning & Community Development Director Greg Gaines, Christian Mattingly, Parks and Recreation Director and Public Relations Director Heidi Van Antwerp.

Discussion of Potential Zoning Code Amendment for Multiple Principal Buildings on Lot

Mr. Gaines was presented to discuss with council a proposal to amend the zoning code to clarify when and in what zoning districts we would permit multiple principal

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buildings on a single lot. A copy of Mr. Gaines's presentation is available upon request from the office of the Director of Planning and Community Development.

After a brief discussion, it was the consensus of council to forward the proposal to the Planning Commission for a public hearing and recommendation.

Discussion of Potential Olde Downtown Rezoning

Mr. Gaines also discussed a proposal to extend the current Frasier Planned Unit Development to various parts of the Olde Downtown district to allow for more redevelopment flexibility. A copy of Mr. Gaines's presentation is available upon request from the office of the Director of Planning and Community Development.

After a brief discussion, it was the consensus of council to forward the proposal to the Planning Commission for a public hearing and recommendation.

Discussion on Exit 47 Landscaping


Mr. Mattingly was present to discuss with Council concerns about the appearance and maintenance of the landscaping at the Exit 47 interchange. Mr. Mattingly acknowledged that the Park staff has been struggling to keep up with various maintenance projects due to a lack of staffing. Ideas for improvements to the current landscaping design as well as increased use of contract services were discussed.

After a lengthy discussion, staff was directed to seek out a landscape design contractor to recommend improvements to the current landscaping that would make it more attractive and easier to maintain.

ADJOURNMENT

With no further business, Mayor Sanner moved, seconded by Mr. Barnhart to adjourn the meeting. Voice vote was unanimous, motion carried. The meeting was adjourned at 8:12 p.m.


Assistant Clerk of Council


Mayor