

# RECORD OF PROCEEDINGS

## Minutes of WEST CARROLLTON CITY COUNCIL REGULAR Meeting

Held April 14,

2020

PRESENT: Mayor Jeff Sanner, Councilmembers Rick Barnhart, Angie Fryman, Leanne Nash, Harold Robinson, Jill Tomlin, and Amanda Zennie. City Staff - City Manager Brad Townsend, Law Director Lori Denlinger, and Assistant Clerk of Council Carie Cottongim

The meeting was called to order by Mayor Sanner at 6:30 p.m.

The Mayor opened with a brief comment specifically for the viewing audience. The meeting this evening is going to be conducted as a remote meeting pursuant to HB 197. All the council members and city staff are practicing social distancing this evening so that is why when you are watching this on tv tonight it's going to be a little different format for everyone.

### MINUTES

Mrs. Fryman moved, seconded by Mrs. Tomlin to approve the regular meeting minutes of March 24, 2020. A vote was taken: Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-abstain, Ms. Nash-yes, Mr. Robinson-yes, Mrs. Tomlin-yes, and Mayor Sanner-yes

### PUBLIC HEARINGS

None

### COMMUNICATIONS AND PRESENTATIONS

None

### COMMENTS BY THE AUDIENCE

I believe everyone who wanted to join the meeting received the instructions on how to join the meeting. The Assistant Clerk's email will also be monitored throughout the meeting this evening and we have two areas where we can have comments by the audience if you want to participate. Once you join the meeting you will be muted until that portion of the agenda where comments by the audience is observed. While logged onto the meeting, Citizen participants should use the Raise My Hand icon to ask a question or make a comment. All Citizens will have to state their name and address for the record before making a comment or asking a question. Participants must be respectful.

None

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## UNFINISHED BUSINESS

None

## NEW BUSINESS

PROCLAMATION – WEST CARROLLTON NEIGHBORLY SALUTE, COVID-19

Mayor Sanner read the proclamation in its entirety.

PROCLAMATION – NATIONAL ARBOR DAY

Mayor Sanner read the proclamation in its entirety. Every year with this proclamation we get together with the Scouts and plant a tree in one of the parks and hopefully we will be able to do that later this summer.

## ORDINANCE 3669

*An Ordinance Providing for the Issuance of not to Exceed \$4,050,000 Various Purpose Real Estate Acquisition Bond Anticipation Notes, 2020 Renewal, by the City of West Carrollton, Ohio in Anticipation of the Issuance of Bonds, providing for the Pledge of Revenues for the Payment of Such Notes, and Declaring an Emergency.*

Mr. Reilly informed this ordinance allows us to renew our short-term notes which basically comprises of economic development properties which the big one there is the Carrollton properties where Roberd's used to be. We are moving ahead with that and expect good rates. We are currently at 2.75% right now and may go a little bit lower than that. That's excellent either way with a note that size.

Mrs. Fryman moved, seconded by Ms. Nash to approve Ordinance 3669. A vote was taken: Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, Ms. Nash-yes, Mr. Robinson-yes, Mrs. Tomlin-yes, and Mayor Sanner-yes

## REPORTS BY OFFICERS

Mr. Townsend thanked our residents during this difficult time in this unprecedented lock down. We have had very few incidences, if any, violating the stay at home order. We appreciate that and appreciate the cooperation we have received and everyone doing their part to flatten the curve. Everyone should have received their newsletters by now or will this week. It was delayed because of some last-minute changes we had to make in the newsletter. Most of the changes were made, however, one event that was canceled after the newsletter went to print was the cancelation of Community Pride Day,



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hopefully that can be rescheduled later in the fall. For those interested on how the city is currently operating, we have information posted on the city's website where the city operation has updates and resources for our citizens who are looking for resources. At our next council meeting we will be introducing a resolution of necessity for our annual sidewalk, curb, and gutter program. As you know like all city's we are going to take a financial hit for this and staff has started to look at where we might be able to cut back. At this point we really don't know what the total impact is going to be but we are examining capital projects first and foremost those that are not underway. One of those projects being the annual paving program and we are considering maybe delaying that a year. Rich Norton, our service director, and I have been working on some numbers in reconciling the CIP which would be a significant amount of relief to the CIP if we are to take, invariably we will, a financial hit this year. We will be discussing that with you at the next city council meeting and make a recommendation. In addition, we have decided to modify the North Elm Street project and complete it over the next two years to help alleviate pressure on the CIP. This year we are going to focus on completing the lighting in the downtown area and we are going to replant the trees in the spring or fall as the merchants have expressed concern about us removing the trees which were able to do with our in-house crews and save some money. Vectren will also be relocating the gas line in that area and a new waterline will be installed as well. All that will be accomplished this year and the project will be finished next year. We will have more details for you at the next council meeting.

Mr. Reilly informed that the income tax deadline has been extended with the IRS and the state deadline to July 15, 2020. However, we encourage anyone that have their taxes ready to file to do so or if you need assistance, the income tax department is still open and able to help. You can call them for assistance or you can drop your information off in the night drop outside the utility window and someone will fill those out for you and get back with you on the amount you owe or your refund amount. We can also take your return by email which has been very successful or you can fill them out on line which is like a Turbo Tax thing. Very easy to use.

### UNSCHEDULED BUSINESS

#### Comments by the Audience

None

#### Comments by Council

Ms. Nash wanted to remind everyone that the absentee ballot deadline for voting is April 28<sup>th</sup>. It's very easy to request your absentee ballot. You have to send in to the Board of Elections for that absentee ballot and then once you receive your ballot make sure it is postmarked no later than April 27<sup>th</sup> to be counted. We need our citizens help especially for the fire levy on the ballot. She also thanked the employees who are out there who are doing everything they can to be sure our city is safe.

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Mr. Robinson informed that we do have a fire levy on the ballot and it's important that all the citizens participate in voting. Make sure you get your absentee ballot sent to you and get it mailed in before April 28<sup>th</sup>. We need your support on that issue.

Mrs. Tomlin wants everyone to stay safe and healthy and will see the neighbors at 6 p.m. for the wave and hello.

Mayor Sanner thanked the City Manager Brad Townsend and Assistant Clerk of Council Carie Cottongim as well as Christian Mattingly for their assistance in putting this meeting together this evening.

## WORK SESSION

None

## ADJOURNMENT

Mayor Sanner moved, seconded by Mrs. Fryman to adjourn the council meeting of April 14, 2020. A vote was taken: Mrs. Zennie-yes, Mr. Barnhart-yes, Mrs. Fryman-yes, Ms. Nash-yes, Mr. Robinson-yes, Mrs. Tomlin-yes, and Mayor Sanner-yes

  
Assistant Clerk of Council

  
Mayor