

**West Carrollton
Independence Day Festival Committee
Vendor Rules & Regulations
Info Line (937) 859-1505**

1. Location: Wilson Park, West Carrollton
2. Date: Friday, July 4, 2008
3. Hours: 11 a.m. to 5:00 p.m.
4. Check-in & Set-up: All vendors must check-in at the main gate of the Park (on the swimming pool side). Check-in times are: Thursday, July 3 – 1:00 p.m. to 7:00 p.m. and Friday, July 4 – 8:00 a.m. to 10:00 a.m. There will be no check-ins after 10:00 a.m. on July 4.
5. Booth numbers and locations will be given to vendors as they check-in. The Festival Committee determines booth location.
6. Vehicles: Vendors will have a designated loading and parking area to use during check-in times only and after the festival concludes at 5:00 pm.
7. Fees: Booth space is 12 X 12 feet. If you need more space, please indicate that on your application. The cost is \$20 per space or \$25 per space with electric. All fees must be received by June 2, 2008. No refunds will be made after that date.
8. Returned Checks: A fee of twenty (20) dollars will be assessed for each returned check.
9. Health Certificates: All food vendors must independently obtain a one-day health permit from the Montgomery County Health Department at their own expense. Contact them at 937-225-4460 for information.
10. Insurance: All commercial food vendors must provide proof of insurance to the Festival Committee when they send in their application.
11. Indemnification Agreement: the City of West Carrollton requires all booth vendors to sign an indemnification agreement (Waiver) showing that you hold harmless the City of West Carrollton and the Festival Committee.
12. Liability: Vendors display and sell at their own risk. The Festival Committee and the City of West Carrollton are not responsible for any theft, damage or accident during the festival or resulting there from.
13. Alcoholic Beverages: The City of West Carrollton prohibits alcoholic beverages.
14. Fire Extinguishers: All vendors using electric, charcoal or other cooking equipment must have at least a 2-1/2 Lb. ABC fire extinguisher readily accessible in their booth.
15. Generators: Gas powered generators are not permitted.
16. Rain Date: There is no rain date.